

# LLANVACHES COMMUNITY COUNCIL

e mail [llanvachesclerk@gmail.com](mailto:llanvachesclerk@gmail.com)  
www.llanvachescommunitycouncil.org.uk

10<sup>th</sup> June 2020

Dear Councillor

You are hereby summoned to attend the **Annual** Meeting of Llanvaches Community Council to be held via Cisco Webex remote meetings on **Tuesday, 16<sup>th</sup> June 2020 at 7.00pm**, for the purpose of transacting the following business.

Yours faithfully

*Lucy Allen*

Clerk to Llanvaches Community Council

## Agenda

- 3289 Election of Chairman**  
To elect a Chairman for the year 2020/2021.
- 3290 Installation of Chairman**  
To receive the Chairman's Declaration of Acceptance of Office.
- 3291 Apologies for absence**
- 3292 Declarations of interest in items on the agenda**
- 3293 Minutes**  
To approve the minutes of the ordinary meeting of Council on Tuesday, 26<sup>th</sup> May 2020.
- 3294 Matters arising from the minutes**  
To report matters arising from the minutes of the ordinary Meeting on Tuesday, 26<sup>th</sup> May 2020 not on the agenda, *for information only*.
- 3295 Financial Matters**
- a. Payment of Accounts**  
To confirm payments made and payments due.
  - b. Cash Book and Bank Reconciliation**  
To approve the cash book and bank reconciliation for May 2020.
  - c. Membership of One Voice Wales**  
To consider renewal of the annual membership of One Voice Wales at a cost of £56.00 (*LGA 1972, s111*).

- 3296 Standing Orders**  
To review the Community Councils Standing Orders. *(Last reviewed 21st May 2019).*
- 3297 Financial Regulations**  
To review the Community Councils Financial Regulations. *(Last full review 21<sup>st</sup> May 2019).*
- 3298 Schedule of Meetings**  
To note the schedule of meetings for the year 2020/2021.
- 3299 Annual Risk Assessment**  
To consider the annual risk assessment prepared by the Clerk.
- 3300 Council Management Matters**
- a. Outstanding queries from previous meetings**  
To receive and consider the list of outstanding queries awaiting completion following Community Council meetings.
  - b. Public Access to Meetings**  
To consider how to allow public access to meetings of the Community Council during the current Covid 19 restrictions.
- 3301 Ward Member Report**  
To receive an update from the Ward Councillor on any issues relating to the village.
- 3302 Playing field matters**
- a. Fortnightly Inspection Report**  
To receive the fortnightly inspection report.
- 3303 Public Participation**  
Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.
- 3304 Matters of local interest or concern**
- 3305 Correspondence list**  
To receive and consider correspondence set out in the schedule emailed to members prior to the meeting.
- 3306 Planning Matters**
- 3307 Further comments for future consideration**
- 3308 Date of next meeting**  
To confirm that the next meeting of Llanvaches Community Council will take place on Tuesday, 21<sup>st</sup> July 2020 at 7.00pm via Cisco Webex.