

LLANVACHES COMMUNITY COUNCIL

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12th February 2020

Dear Councillor

You are hereby summoned to attend the **Ordinary** Meeting of Llanvaches Community Council to be held in the Church Hall, Llanvaches on **Tuesday, 18th February 2020 at 7.00pm**, for the purpose of transacting the following business.

Yours faithfully

Lucy Allen

Clerk to Llanvaches Community Council

AGENDA

- 3261 APOLOGIES FOR ABSENCE**
- 3262 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**
- 3263 MINUTES**
To approve the minutes of the ordinary meeting of Council on Tuesday, 21st January 2020.
- 3264 MATTERS ARISING FROM MINUTES**
To report matters arising from the minutes of the ordinary Meeting on Tuesday, 21st January 2020 not on the agenda, *for information only*.
- 3265 FINANCIAL MATTERS**
- a. Payment of Accounts**
To confirm payments made and payments due.
 - b. Cash Book and Bank Reconciliation**
To approve the cash book and bank reconciliation for January 2020.
 - c. Review of Financial Regulations**
Following the advice of the Internal Auditor Members are asked to review the following financial thresholds in respect of orders for work, goods and services which have been set at the current level for some considerable time and may therefore be too low to facilitate effective and appropriate levels of financial management:
 - A) Official orders or letters required for all works, goods and services above £35 (*Financial Regulation 10.1*).

B) Formal tender process to be followed in respect of contracts exceeding £1,000 (*Financial Regulation 11.1(b)*).

d. Replacement signage in play areas

To consider the quotation received from Newport City Council to supply and fit replacement signage in the 2 play areas at a total cost of £200.00 (*LG (Misc Prov) 1976, s19*).

3266 COUNCIL MANAGEMENT MATTERS

a. Outstanding queries from previous meetings

To receive and consider the list of outstanding queries awaiting completion following Community Council meetings.

3267 Ward Member Report

To receive an update from the Ward Councillor on any issues relating to the village.

3268 PLAYING FIELD MATTERS

a. Fortnightly Inspection Report

To receive the fortnightly inspection report.

3269 PUBLIC PARTICIPATION

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

3270 MATTERS OF LOCAL INTEREST OR CONCERN

3271 CORRESPONDENCE LIST

To receive and consider correspondence set out in the schedule emailed to members prior to the meeting.

3272 PLANNING MATTERS

3273 FURTHER COMMENTS FOR FUTURE CONSIDERATION

3274 DATE OF NEXT MEETING

To confirm that the next meeting of Llanvaches Community Council will take place on Tuesday, 17th March 2020 at 7.00pm in the Church Hall, Llanvaches.