

# LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday, 19<sup>th</sup> September 2017 at 7pm**

## Present

Chairman:- Cllr Kay James  
Councillors:- P Challenger, R Mogford, Z Westwind  
In Attendance:- Mrs Lucy Allen (Clerk)  
Public Attendance:- 3

### 2916 APOLOGIES FOR ABSENCE

None.

### 2917 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

### 2918 CO-OPTION OF COUNCILLOR

Members considered the co-option of Mr Daniel Boulton to the position of Councillor on Llanvaches Community Council.

#### RESOLVED:-

Cllr James proposed the co-option of Mr Daniel Boulton to the position of Councillor on Llanvaches Community Council which was agreed unanimously. Cllr Boulton completed the Declaration of Acceptance of Office form before the Proper Officer and joined the meeting.

### 2919 MINUTES

Cllr Mogford proposed that the minutes of the ordinary meeting of Council on Tuesday, 24<sup>th</sup> July 2017 be accepted as a true record. This was seconded by Cllr James and agreed unanimously, the minutes were signed as a true record of the meeting.

### 2920 MATTERS ARISING FROM MINUTES

#### Item 2911 MATTERS OF LOCAL INTEREST OR CONCERN

Members were advised that the Christmas Tree had been removed from the village green

### 2921 FINANCIAL MATTERS

#### a. Tree works during recess

Members noted that tree works were carried out to a tree in the football field and that this had been agreed by all Members during the summer recess.

#### b. Payment of Accounts

<i>Payee</i>	<i>Description</i>	<i>Cheque Number</i>	<i>Amount</i>
Mrs L Allen	Salary August 2017	Standing Order	£195.21
Mrs L Allen	Salary September 2017	Standing Order	£195.21
J Storey	Village Green Planting	000926	£ 20.97
Wales Audit Office	Internal Audit	000927	£197.55
Redcliffe Landscapes	Tree Works	000925	£175.00

**TOTAL**

**£608.94**

**c. Cash Book and Bank Reconciliation**

The adoption and reconciliation of the Community Council's bank accounts for July and August 2017 was confirmed.

**d. Annual Return and External Audit 2016 - 2017**

Members noted that the external auditors have confirmed that on the basis of their review and in their opinion, the information contained in the Annual Return is in accordance with proper practices and no matters had come to their attention giving cause for concern and that the relevant legislation and regulatory requirements had been met.

**2922 COUNCIL MANAGEMENT MATTERS**

**a. Standing Orders**

The meeting reviewed the Community Councils Standing Orders which had been circulated with the agenda.

**RESOLVED:-**

To adopt the Standing Orders with no amendments.

**b. Financial Regulations**

The meeting reviewed the Community Councils Financial Regulations which had been circulated with the agenda.

**RESOLVED:-**

To adopt the Financial Regulations with no amendments.

**c. One Voice Wales**

Members considered nominating a Councillor to be a representative at the One Voice Wales regional and national conference.

**RESOLVED:-**

Not to nominate a Councillor to be a representative at the One Voice Wales regional and national conference. The Clerk to advise members when the meetings are and if a Member is available then they will attend.

**d. Model Code of Conduct**

Members considered the formal adoption of the Model Code of Conduct.

**RESOLVED:-**

To adopt the Model Code of Conduct. All Members signed an undertaking to comply with the Code of Conduct.

**2923 PLAYING FIELD MATTERS**

**a. Weekly Inspection Report**

Members received the weekly inspection report for the playing field and football field. Members noted that the toddler swings were decayed and the meeting was reminded that earlier in the year it was reported that the swings were still under guarantee and that the contractor had agreed to replace the rotten poles. Concerns were raised regarding the grass cutting contractor that; the number of grass cuts and hedge maintenance as agreed with the contractor had not been carried out; that the pole holding the football net in place had been

damaged and; that the net had a hole in it. Further concerns were raised regarding the weed killer being used on the footpath in the playing field.

**RESOLVED:-**

That the Clerk carry out the following tasks:-

1. Send a request, by recorded delivery, to the installer of the toddler swing requesting that the rotten timbers get replaced under the current warranty.
2. Email the grass cutting contractor to ensure that the number of cuts for September are carried out as per the contract and that the hedge cutting is also carried out in September as agreed in the contract.
3. Contact the contractor regarding the damaged pole and football net as the hole in the net is low down and consistent with damage caused when mowing.
4. Contact the resident who has kindly been spraying the playing field footpath with weed killer to advise that in the future due to health and safety requirements this will now be carried out under contract.

**b. Weekly Inspections**

Members noted that the Councillor currently carrying out the weekly inspections would like other members to become involved with the weekly task.

**c. Access to playing field**

Members considered the request from a resident to have vehicle access to the playing field in the upcoming weeks in order to have works carried out to trees on their land.

**RESOLVED:-**

To agree to the request from a resident to have vehicle access to the playing field in order to have works carried out to the trees on their land.

**d. Annual Inspection**

Members noted that the Clerk had requested an annual inspection to be carried out in the next 6 weeks of the play equipment.

**e. Football Field**

Members considered the request from a resident to plant slow growing Yew trees in the football field to provide additional security and privacy to fill the gap where the tree was recently removed by the Community Council.

**RESOLVED:-**

Not to agree to the request from a resident to plant slow growing Yew trees in the football field and that any trees planted must be within the residents boundary.

**2924**

**PUBLIC PARTICIPATION**

A resident raised a concern regarding the public footpath from Wentwood Drive through to the football field. Tree roots are causing a “slip and trip” hazard and over the years the path has eroded away with the constant stream of pedestrians. The Clerk to request that Newport City Council put a fresh layer of bark on the footpath.

The footpaths on Wentwood Drive, in particular outside number 2, are very dangerous, uneven and covered in moss. The Clerk to contact Newport City Council to arrange to have maintenance carried out on the paths to make them safe in time for the winter.

**2925 MATTERS OF LOCAL INTEREST OR CONCERN**

Dog Control Orders - A Member queried how enforceable the Bye-Laws in the public areas around the village are in regards to dogs on leads and advised that Newport City Council had a new dog control initiative. The Member agreed to contact the Council to see if this would be available to Llanvaches Community Council.

Gritting - Concerns were raised in relation to the gritting of the main roads into the village. It was requested that the Clerk contact the City Council to see if Tabernacle Road could be included on the gritting schedule as this road is one of the main entrances to the village, relatively flat and far more useable than Llanvaches Lane.

**2926 CORRESPONDENCE LIST**

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

**2927 PLANNING MATTERS**

Members noted the following planning application decisions:-

<b>Planning Application Number</b>	16/1047
<b>Address</b>	Avarla, Tabernacle Road, Llanvaches
<b>Proposal</b>	Demolition of an existing dwelling and erection of a new detached dwelling and retention and completion of detached garage / annex block
<b>Planning Decision</b>	<b>Granted with conditions</b>

<b>Planning Application Number</b>	17/0502
<b>Address</b>	Woodland View, Llanvaches Lane, Llanvaches
<b>Proposal</b>	Erection of a first floor side extension
<b>Planning Decision</b>	<b>Approved with conditions</b>

**2928 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

To nominate a Councillor to attend the Clerks Liaison meetings.  
To build a better relationship with the Llanvaches Events Committee.

**2929 DATE OF NEXT MEETING**

The next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 17th October 2017 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.25

**Signed .....** **CHAIRMAN**                      **Date.....**