

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday, 16<sup>th</sup> April 2019 at 7pm**

**Present**

Chairman:- Cllr Dan Boulton  
Councillors:- K James, R Mogford, M White, C Wynn  
Ward Councillor:-  
In Attendance:- Mrs Lucy Allen (Clerk)  
Public Attendance:- 1

**3144 APOLOGIES FOR ABSENCE**  
Cllr Addis.

**3145 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**  
None.

**3146 MINUTES**  
Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday, 19<sup>th</sup> March 2019 be accepted as a true record. This was seconded by Cllr Mogford and agreed unanimously, the minutes were signed as a true record of the meeting.

**3147 MATTERS ARISING FROM MINUTES**  
**Item 3135 COUNCIL MANAGEMENT MATTERS a) Outstanding queries for action from previous meetings** – the meeting was advised that Newport Matters was still not being delivered in the village.  
**ITEM 3139 CORRESPONDENCE Llanvaches Residents Group** – all licenses and insurance documents are to be received by the Community Council prior to the Picnic in the Park on 1<sup>st</sup> June 2019.

**3148 WARD COUNCILLOR REPORT**  
Picnic in the Park – the Mayor of Newport City Council had accepted an invitation to attend the Picnic in the Park on 1<sup>st</sup> June 2019.

Newport City Council – a new system of logging queries and issues is resulting in a delayed response time.

**3149 FINANCIAL MATTERS**

**a. Payment of Accounts**

<b>Payee</b>	<b>Description</b>	<b>Cheque Number</b>	<b>Amount</b>
L Allen	Clerks Salary - March	Standing Order	£205.50
L Allen	Laptop and Hard drive	000967	£894.94
Greenleaf Land	Xmas Tree, supply, install, remove	000968	£120.00
R Mogford	Batteries for Xmas lights	000969	£ 14.30
Newport CC	Grounds Maintenance	000970	£279.36
<b>TOTAL</b>			<b>£1,514.10</b>

Cllr Wynn proposed that the above payments be approved, which was seconded by Cllr White and agreed unanimously.

**b. Cash Book and Bank Reconciliation**

The adoption and reconciliation of the Community Council's bank accounts for March 2019 was confirmed.

**c. 4th Quarter Budget Monitoring Report**

Members considered the 4th quarter budget report to end of March 2019.

**RESOLVED:**

To agree the 4<sup>th</sup> quarter budget report to the end of March 2019.

**d. Dog Waste Bag Dispenser**

Members considered the request from a member of the Llanvaches Residents Social Group to fund a Dog Waste Bag Dispenser to be fitted to the entrance gate of the playing field. Members noted that since the Community Council had put a statement in the Community First magazine there had not been any complaints received regarding dog waste.

**RESOLVED:**

To write and thank the member of the Llanvaches Residents Group and advise that the Community Council have discussed at length the provision of a dog waste bag dispenser, however the responsibility for carrying dog bags and disposing of dog waste falls to the owner.

Proposed by Cllr Wynn, seconded by Cllr James and agreed unanimously.

**e. Suspension of Financial Regulation 11.1(b)**

Members considered suspending Financial Regulation 11.1 (b) for consideration of item 3149 (e) Grounds Maintenance Quotation 2019 -2020.

*(Where it is intended to enter into a contract exceeding £1,000 in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk shall invite tenders from at least three firms to be taken from the appropriate approved list.)* This is in view of the fact that previous attempts to obtain quotations have been difficult to obtain and, if received, are outside the Community Councils agreed budget.

**RESOLVED:**

To suspend Financial Regulation 11.1 (b) for consideration of item 3149 (e) Grounds Maintenance Quotation 2019 -2020

**f. Grounds Maintenance quotation 2019 - 2020**

Members considered the quotation received for the Grounds Maintenance contract for 2019 - 2020.

**RESOLVED:**

To accept the quotation received from Newport City Council for the Grounds Maintenance contract for 2019 – 2020, quotation of £1,254.62 (*LG (Misc Prov) 1976, s19*). Members requested that the grass cutting, hedge maintenance and weed spraying be added to the fortnightly playground inspection to monitor the works against the ground's maintenance schedule. Proposed by Cllr Wynn, seconded by Cllr Mogford and agreed unanimously.

**g. Membership of One Voice Wales**

Members considered the renewal of the membership to One Voice Wales 2018-2019 at an annual cost of £54.00 (*LGA 1972, s111*).

**RESOLVED:**

To defer consideration of the renewal of the membership to One Voice Wales until the next meeting of Council when further information regarding their services is available.

**3150 COUNCIL MANAGEMENT MATTERS**

**a. Outstanding queries for action from previous meetings**

Members received and noted the list of outstanding queries awaiting completion following Community Council meetings.

**b. Councillor Vacancy**

Members noted that under the Local Government Act 1972, s85(1) and (2) a Councillor vacancy had arisen.

**RESOLVED:**

To declare that a Councillor position has become vacant under the Local Government Act 1972, s85 (1) and (2) and that the Community Council will proceed with filing this vacancy.

**3151 PLAYING FIELD MATTERS**

**a. Fortnightly Inspection Report**

Members noted the inspection report which had been circulated to all Councillors.

**3152 PUBLIC PARTICIPATION**

The five-bar access gate into the football field had become hard to open, Cllr Boulton advised that he would have a look and adjust if necessary.

**3153 MATTERS OF LOCAL INTEREST OR CONCERN**

Could a request be put into the City Council for a regular road sweep of the village.

New smaller black bins for refuse are soon to be delivered to all residents in the village.

**3154 CORRESPONDENCE LIST**

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

With the consent of the Chairman, the Clerk reported the following items of correspondence for decision and information:

**Tabernacle Funding Bid**

Members considered the request from Tabernacle United Reformed Church to support their funding bid to make Tabernacle a place of contemplation and refuge by organising Day Retreats.

**RESOLVED:**

To agree to support the funding bid being made by Tabernacle United Reformed Church to make Tabernacle a place of contemplation and refuge.

**Lime Kiln Court**

To note that a resident of Lime Kiln Court has requested ownership of the land to the rear of their property and the wire fence erected by the Church in Wales at the request of the

Community Council marking the boundary. As this land is owned by Church in Wales this is not a matter for the Community Council.

**3155 PLANNING MATTERS**

None.

**3156 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

To report the pot holes on road number 118 to Newport City Council.

**3157 DATE OF NEXT MEETING**

The Annual meeting of Llanvaches Community Council will take place on Tuesday, 21<sup>st</sup> May 2019 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.05pm

**Signed** ..... **CHAIRMAN**                      **Date**.....