

LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council
Held at Llanvaches Church Hall on
Tuesday, 16th January 2018 at 7pm

Present

Chairman:- Cllr Kay James
Councillors:- D Boulton, P Challenger, M White, C Wynn
In Attendance:- Mrs Lucy Allen (Clerk)
Public Attendance:- 2

2957 APOLOGIES FOR ABSENCE

None.

2958 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

2959 MINUTES

Cllr Challenger proposed that the minutes of the ordinary meeting of Council on Tuesday, 21st November 2017 be accepted as a true record. This was seconded by Cllr Wynn and agreed unanimously, the minutes were signed as a true record of the meeting.

2960 MATTERS ARISING FROM MINUTES

PLAYING FIELD MATTERS b) Weekly Inspections

Members noted that the goal nets had been replaced however the contractors had not removed some 50 old cables ties and they had been thrown in a hedge. The Clerk to contact the contractors to request that these are removed as soon as possible.

2961 FINANCIAL MATTERS

a. Decisions under Delegated Powers

Members noted the following decisions made under Delegated Powers, in line with Financial Regulation 3.7(b) and 10.4:-

1. To accept the quotation from Designer Parks to carry out the works as detailed in the annual playground inspection report at a of cost £80.00 (LG (Misc Prov) 1976, s19). (Works to be carried out are removal of excess links at the top of the swing and replacement of one shackle bush which has seized and is recommended to be replaced).
2. To remove the fallen tree in the playing field at a cost of £300.00 (LG (Misc Prov) 1976, s19).

b. Payment of Accounts

<i>Payee</i>	<i>Description</i>	<i>Cheque Number</i>	<i>Amount</i>
Mrs L Allen	Salary December 2017	Standing Order	£195.21
Mrs L Allen	Salary January 2018	Standing Order	£195.21
Newport CC	Grounds Maintenance	000935	£279.36
St Dubrituis Church	Cemetery Grant	000932	£100.00
Bethany Chapel	Cemetery Grant	000930	£100.00
Tabernacle Church	Cemetery Grant	000933	£100.00

Gilgal Chapel	Cemetery Grant	000931	£100.00
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TOTAL			£1,069.78
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Proposed by Cllr Boulton, seconded by Cllr Wynn and agreed unanimously.

c. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for November and December 2017 was confirmed.

d. Concurrent / Precept Grant

Members considered the precept / concurrent grant application for the financial year 2017-2018.

RESOLVED:-

To submit a precept request to Newport City Council for the financial year 2017-2018 for £4,912.00. This is calculated as follows:-

Tax Base 245.60	Precept per property £20.00	Precept Amount £4,912
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To submit a concurrent grant application to Newport City Council for £1700.00.

Cllr Wynn proposed the precept and concurrent applications which was seconded by Cllr Challenger and agreed unanimously.

f. Churchyard Maintenance Grants

Members considered making a contribution to the Tabernacle United Reform Church, Bethany Baptist Church, St Dubritius Church and Gilgal Chapel for which a budgetary provision of £100 per church has been made.

RESOLVED:-

To contribute to Tabernacle United Reform Church, Bethany Baptist Church, St Dubritius Church and Gilgal Chapel towards the churchyard maintenance for which a budgetary provision of £100 per church has been made (*LGA 1972, s214*).

g. Community Council Bank Signatories

The meeting considered the nomination of two members to become signatories on the Community Council's bank accounts which follows the resignation of Cllr Ray Mogford.

RESOLVED:-

That the authorised signatories in the current mandate be changed to allow Cllr Dan Boulton and Cllr Caroline Wynn to become signatories on the Community Council's bank accounts.

h. Quotation for replacement of the rubber matting under the toddler swing

Members considered the quotation received for the replacement of the rubber matting under the toddler swing at a cost of £650.00 (*LGA 1976, (Misc Prov) s19*). Members noted that whilst it may be best practice to replace the matting, the issue had not been detected in the recent annual inspection.

RESOLVED:-

Cllr James proposed that the quotation be accepted and the matting be replaced. This proposal was not supported and therefore the rubber matting will not be replaced.

i. Wild Flower growing area

Members considered the request from the Llanvaches Residents Group to have a wild flower planted area in the playing field or another suitable area. Members raised concerns regarding the ongoing maintenance of the wild flowers and that any planting in the playing field would cause issues with the contractor in regards to the annual hedge cutting and summer grass cutting.

RESOLVED:-

Not to support the request for a wild flower growing area in the village at this time.

2962 COUNCIL MANAGEMENT MATTERS

a. Llanvaches Residents Group - Big Lunch

The meeting considered the request from the Llanvaches Residents Group regarding the suspension of the Bye Laws on the playing field to facilitate the Party in the Park on Saturday 9th June 2018.

RESOLVED:-

To suspend all except one of the Bye Laws on the Llanvaches playing field in order to facilitate the Party in the Park on Saturday 9th June 2018. The Bye Law not suspended is “no person shall allow any dog belonging to them to run loose”. The residents group are also to provide copies of all insurance documentation, licences applied for and risk assessments.

b. Festival of Light “Lantern Parade”

Members considered the request from the Llanvaches Residents Group to hold a “Lantern Parade” a community initiative by “Eden Project Communities. The meeting noted that the event is an ideal opportunity to gather the community together on a winters night in 2018 and would involve planning a route, event insurance, lantern making and event promotion. The event would be run by the Llanvaches Residents Group who at this stage are looking for Community Council support.

RESOLVED:-

To support the request from the Llanvaches Residents Group to hold a “Lantern Parade” on a winters night in 2018 and to invite representatives from the Residents Group to a future meeting of the Community Council to discuss the assistance required.

c. Public Participation

Members considered moving the Public Participation item on agenda’s closer to the beginning of the meeting.

Resolved:-

Not to move the Public Participation item on the agenda closer to the beginning of the meeting. Proposed by Cllr Boulton, seconded by Cllr Wynn and agreed unanimously.

2963 PLAYING FIELD MATTERS

a. Weekly Inspection Report

The meeting noted that the weekly inspection report had not been received.

b. Weekly Inspection Management

Members considered the advice given by Newport City Council and the Community Councils own insurance company regarding the ongoing inspection management of the play area. It was noted that the insurance company recommend the following:-

“that regular (weekly if possible) checks are carried out by someone appointed by the Community Council. We recommend the checks are recorded in writing as this may assist the insurers in defending a claim should an incident arise. This is only intended to be a brief, visual check to spot obvious signs of breakages or vandalism to the equipment, to remove litter, glass etc. and to ensure surfaces and signs remain in good order No specialist training is required. For Councils insured with Hiscox, such as Llanvaches, there is no policy required for a weekly check, however from a risk management perspective, we do recommend regular, routine checks are undertaken”.

Further consideration was given to how much use the play equipment and would it be missed if removed, Members noted that the park is used on a regular basis.

RESOLVED:-

Cllr Challenger proposed that the play areas are inspected once a fortnight and that he would carry out the inspections for the next six months. This was seconded by Cllr James and agreed by four Members. Cllr Boulton abstained from voting.

c. Trees in the Playing Field

Members considered obtaining quotations from an independent tree surgeon to carry out a survey of the trees in the playing field. This follows the recent circumstance when a tree came down in incremental weather.

RESOLVED:-

To contact Newport City Council to obtain a quotation to carry out a survey of the trees in the playing field.

2964 PUBLIC PARTICIPATION

A resident advised that Newport City Council had scraped off the moss from the pathway outside no's 1 and 3 Wentwood Drive and had left the moss in the road. However the pathway now needs resurfacing as the top of the path has been scraped away and left gauged areas making it dangerous to walk along particularly during the dull light. The Clerk to contact the Ward Councillors to discuss the issue.

A request was made to ask Newport City Council for a stability survey on the footbridge which crosses the stream in the football field.

The meeting was advised that the City Council had yet to relay the bark chippings on the footpath between Wentwood Drive and the football field.

A resident asked if the dog waste stickers could be replaced on the lamp posts.

2965 MATTERS OF LOCAL INTEREST OR CONCERN

Members raised concerns regarding the recycling lorry leaving rubbish in the lanes. The meeting was advised to obtain photographic evidence and then email them through to the Operational Manager at Wastesavers.

A Member queried why no quotations had been received for the emptying of litter bins in the village. The Chairman advised that she had contacted the City Council who had advised that they would not enter playing fields to empty bins. Members requested that the Clerk obtain quotes from the City Council to empty litter bins which would be placed in prime locations in the village.

2966 CORRESPONDENCE LIST

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

Members attention was drawn to an email received regarding the pot holes on Whitebrook Lane and could the Community Council contact the City Council to have the road resurfaced. The Chairman advised that she had contacted the resident to advise that the issue needs to be raised with the City Council but the Community Council will also contact them.

2967 PLANNING MATTERS

Following the resignation of Cllr Westwind, the Clerk advised that she would circulate any planning applications which require Councillor comments.

2968 FURTHER COMMENTS FOR FUTURE CONSIDERATION

2969 DATE OF NEXT MEETING

The next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 20th February 2018 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.30pm

Signed **CHAIRMAN** **Date.....**