

LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Annual Meeting of Llanvaches Community Council
Held at via Cisco Webex remote meetings on
Tuesday, 16th June 2020 at 7pm

Present

Chairman: Cllr Dan Boulton
Councillors: E Addis, K James, C Wynn
Ward Councillor:
In Attendance: Mrs Lucy Allen (Clerk)
Public Attendance: 1

3289 Election of Chairman

Members considered the election of a Chairman.

Resolved:

That Cllr Dan Boulton be the Chairman for the year 2020 - 2021, proposed by Cllr Wynn, seconded by Cllr James and agreed unanimously.

3290 INSTALLATION OF CHAIRMAN

Cllr Dan Boulton signed the Declaration of Acceptance of office of Chairman for the year 2020 - 2021.

3291 APOLOGIES FOR ABSENCE

None.

3292 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

3293 MINUTES

Cllr James proposed that the minutes of the ordinary meeting of Council on Tuesday, 26th May 2020 be accepted as a true record. This was seconded by Cllr Wynn and agreed unanimously. The Clerk to arrange for the minutes to be signed at a future date.

3294 MATTERS ARISING FROM MINUTES

None.

3295 FINANCIAL MATTERS

a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen	Clerks Salary – June	Standing Order	£214.94
Vision ICT	Annual website hosting	000994	£150.00
Came & Co	Annual Insurance	000994	£463.30
TOTAL			£828.24

Cllr Wynn proposed that the above payments be approved, which was seconded by Cllr Addis and agreed unanimously.

b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for May 2020 was confirmed.

c. Membership of One Voice Wales

Members considered renewal of the membership of One Voice Wales.

Resolved:

To renew the membership of One Voice Wales for the annual fee of £56.00. Proposed by Cllr Wynn, seconded by Cllr James and agreed unanimously.

3296 Standing Orders

The meeting reviewed the Community Councils Standing Orders which had been circulated with the agenda.

Resolved:

To adopt the Standing Orders with no amendments.

3297 Financial Regulations

The meeting reviewed the Community Councils Financial Regulations which had been circulated with the agenda.

Resolved:

To adopt the Financial Regulations with no amendments.

3298 Schedule of Meetings

The meeting noted the schedule of meetings for the year 2020/2021.

3299 Annual Risk Assessment

The meeting considered the annual risk assessment prepared by the Clerk.

Resolved:

To adopt the Annual Risk Assessment which is prepared in line with the Governance and Accountability for Local Councils in Wales - A Practitioners Guide (2011).

3300 COUNCIL MANAGEMENT MATTERS

a. Outstanding queries from previous meetings

Members considered the report and noted that the following items could be removed as the issues had been resolved, the work has been completed or is no longer applicable:

Dog Wardens – Newport City Council are not looking fill this position.

Clerks Salary – the current grading is in line with that of other small community councils.

In regard to the website, Members were advised that quotations were in the process of being sought and that the new site needs to comply with The Public Sector Bodies (Websites & Mobile Applications No.2) Accessibility Regulations 2018. The Clerk to contact other small community councils to see how they were progressing with the provision of new websites.

b. Public Access to Meetings

Members considered allowing public access to meetings of the Community Council during Covid 19.

Resolved:

To allow public access to meetings via Cisco Webex remote meetings and to place a note on the agenda advising to contact the Clerk for the access information.

3301 Ward Member Report

No report available.

3302 PLAYING FIELD MATTERS

a. Fortnightly Inspection Report

Members noted the fortnightly inspection report which had been received prior to the meeting. The following was noted:

Pedestrian gate into the playing field was still not closing properly – Cllr Boulton to spray with oil and if no better then to contact Newport City Council.

Cherry Tree in the playing field is leaning and the bark is split and broken – Newport City Council tree inspector to be contacted to review the tree.

Footpath into the football field – still waiting for Newport City Council to replace, the Clerk to contact the footpath department of Newport City Council for an update.

Moss on and around the play equipment – the Clerk to request that Newport City Council, as part of their ground’s maintenance contract, visit and apply weed spray.

3303 PUBLIC PARTICIPATION

None.

3304 Matters of local interest or concern

Road Sweeper – Members noted that the road sweeper does not visit the village and weeds are now growing in the kerbs – Clerk to email Newport City Council with a request that they put the village back onto the scheduled route.

3305 Correspondence List

The meeting received the correspondence list as set out in the schedule emailed to members prior to the meeting.

3306 Planning Matters

None.

3307 Further comments for future consideration

None.

3308 Date of next meeting

The Annual meeting of Llanvaches Community Council will take place on Tuesday, 21st July 2020 at 7.00pm via Cisco Webex.

The meeting closed at 8.00pm

Signed CHAIRMAN Date.....