

# LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday 17<sup>th</sup> January 2017 at 7pm**

## Present

Chairman:- Cllr Liz Williams  
Councillors:- P Challenger, K James, L Morgan, P Lawrence  
Ward Councillor:-  
In attendance:- Lucy Allen (Clerk)  
Public Attendance:- 2

## 2810 APOLOGIES FOR ABSENCE

None.

## 2811 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

## 2812 MINUTES

Cllr James proposed that the minutes of the Ordinary meeting of Council on Tuesday, 15<sup>th</sup> November 2016 be accepted as a true record. This was seconded by Cllr Williams and agreed unanimously, the minutes were signed as a true record of the meeting.

## 2813 MATTERS ARISING FROM MINUTES

### Item 2801(e) Financial Matters - Village Christmas Tree

Members were advised that the tree would not be removed and will remain in place all the time that it is looking healthy.

### Item 2808 Further comments for future consideration

Following the sad passing of former Councillor Mr T Rex members expressed their apologies for the lack of condolence letter sent to the family. The Community Council recognise that they were remiss in not having sent a written acknowledgement of condolence and that no offence was intended. Cllr Challenger requested that the correspondence received from the family be read out at the meeting which was not supported by other members of the Council.

## 2814 FINANCIAL MATTERS

### a. Payment of Accounts

| <i>Payee</i> | <i>Description</i>  | <i>Cheque Number</i> | <i>Amount</i>   |
|--------------|---------------------|----------------------|-----------------|
| L Allen      | November Salary     | Standing Order       | £191.77         |
| L Allen      | December Salary     | Standing Order       | £191.77         |
| Newport CC   | Grounds Maintenance | 000904               | £279.36         |
| <b>TOTAL</b> |                     |                      | <b>£ 662.90</b> |

Cllr Morgan proposed that the above payments be approved, which was seconded by Cllr Lawrence. The resolution was agreed by four votes to one.

**b. Cash Book and Bank Reconciliation**

The adoption and reconciliation of the Community Council's bank accounts for November and December 2016 was confirmed.

**c. 3<sup>rd</sup> Quarter Budget Monitoring Report**

Members considered the 3<sup>rd</sup> quarter budget monitoring report to the end of December 2016.

**RESOLVED:-**

To accept the 3<sup>rd</sup> quarter budget monitoring report to the end of December 2016.

**d. Concurrent / Precept Grant**

Members considered the precept / concurrent grant application for the financial year 2017 - 2018. The Clerk advised that the shortfall in the proposed spending figures for 2017-2018 would be supported by the reserves which the Community Council hold. Members were also advised that the concurrent grant for 2017-2018 would remain at £1700.00.

**RESOLVED:-**

To submit a precept request to Newport City Council for the financial year 2017 - 2018 for £6044.75. This is calculated as follows:-

|                 |                             |                         |
|-----------------|-----------------------------|-------------------------|
| Tax base 241.79 | Precept per property £25.00 | Precept Amount £6044.75 |
|-----------------|-----------------------------|-------------------------|

**e. Quotation for works to playground equipment**

Zip Wire - Re-tension and collision hazard

Members considered the advice and quotation received for the works to the zip wire following the annual inspection, in particular to remove and reinstall the zip wire to adhere to current standards. A member advised the meeting that to comply with BS EN 1176 was not retrospective or a legal requirement and quoted from a help guide obtained by Wicksteed (the Community Council's annual inspectors) as follows:-

*"BS EN 1176 is not retrospective or, currently, as with previous standards, a legal requirement in the UK but represents good practice in the event of an accident claim."*

The meeting noted that when the zip wire was installed it met the appropriate standards at that time however Members were concerned that this issue needs to be addressed.

Members requested that the Clerk take advice from One Voice Wales and contact the manufacture of the zip wire for further advise.

**RESOLVED:-**

To authorise the contractor to repair the double swing at a cost of £35.00 and to repair the splinter hazard at one end of the beam on the log climber. Proposed by Cllr Williams, seconded by Cllr Lawrence with the resolution being agreed by four votes to one. (LG (Misc Prov) 1976, s19)

**f. Churchyard Maintenance Grants**

Members considered making contributions to the Tabernacle United Reform Church, Bethany Baptist Church, St Dubritius Church and Gilgal Chapel towards the churchyard maintenance for which a budgetary provision of £100 per church has been made.

**RESOLVED:-**

To contribute to Tabernacle United Reform Church, Bethany Baptist Church, St Dubritius Church and Gilgal Chapel towards the churchyard maintenance for which a budgetary provision of £100 per church has been made, proposed by Cllr James, seconded by Cllr Lawrence and agreed unanimously (*LGA 1972, s214*).

**2815 COUNCIL MANAGEMENT MATTERS**

**a. Grounds Maintenance Contract for 2017 - 2018**

Members noted that the Clerk is currently meeting with contractors in relation to the new grounds maintenance contract for the playing field and football field for 2017 - 2018.

**b. Consultation of the Local Assessment of Well-being**

Members considered the consultation of the Local Assessment of Well-being for which the Consultation closes on 12<sup>th</sup> February 2017.

**RESOLVED:-**

To respond with the following observations:-

1. Within Langstone the statistics show that there is an ageing population with no provision for doctors surgeries or a chemist and that there is no other ward without this service.
2. Public transport is poor within the ward.

**2816 PLAYING FIELD MATTERS**

**a. Weekly Inspection Report**

Members received the weekly inspection report.

Members noted that the conker tree in the playing field had been removed by Newport City Council and were disappointed that the City Council had not contacted the Community Council to advise of the works. Furthermore Members wanted to know why it was done as under the terms of the lease the trees are the responsibility of the Community Council. The Clerk reported the following response from the Arboricultural Officer:-

*"I can only assume that the surveys were setup prior to the lease and as we have a contractual agreement with the consultant they have continued to survey the site, also it would depend on the terms of the lease, we are probably still responsible for the surveys whereas the community council will be responsible for the remedial works. The aforementioned tree is the only one flagged up in the survey."*

Members raised further concerns that the debris left in the park following the felling in particular a part of the tree which had been left on the tree stump as this raises a risk of injury to visitors to the park.

In regards to the football field a member queried whether the flood defence watercourse running around the field needs to be fenced off for safety reasons.

**RESOLVED:-**

The Clerk to contact the City Council to request they come and remove the loose tree and request that if any further works are carried out in the field that they ensure that the Community Council are advised. Furthermore the Clerk to contact the insurance company take advise in regards to the flood defence watercourse.

**2817 PUBLIC PARTICIPATION**

There are still ongoing issues with dogs being let off their leads in both the football and playing field and that as both areas are well used, the Community Council would be grateful if residents to adhere to the bye laws.

A resident advised that there was still the ongoing issue of moles in the playing field and that they were appearing on the pathway and offered to move the hills off the path onto the grass areas.

Dog fouling is increasing in the village and residents are reminded to take their dog waste home.

**2818 MATTERS OF LOCAL INTEREST OR CONCERN**

**a. Superfast Broadband**

Members were advised that Llanvaches village is now showing as “in scope” on the Superfast broadband website.

**b. Litter Bin Cleansing Services**

Members considered correspondence received from Newport City Council regarding proposals for a revised litter bin cleansing service.

**RESOLVED:-**

Not to submit a response to the proposals for a revised litter bin cleansing services as there are no litter bins in the village.

**2819 CORRESPONDENCE LIST**

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

Members noted the letter received from Mrs M Rex which was dealt with under Item 2813 Matters Arising from the Minutes.

**2820 PLANNING MATTERS**

Members noted the following item of planning correspondence received too late for the agenda:-

**Number:-** 16/1209

**Type:-** FULL

**Address:-** 4 Lime Kiln Court, Llanvaches, Newport, NP26 3FF

**Proposal:-** Erection of 2.0m high fence to side of property

**Recommendation:-** Llanvaches Community Council submit no objections or comments on this planning application.

**Number:-** RECON 16/1407

**Type:-** FULL

**Address:-** Avarla, Tabernacle Road, Llanvaches, Newport, NP26 3BL

**Proposal:-** Demolition of existing dwelling and erection of a new detached house with detached garage / annex block

**Recommendation:-** Llanvaches Community Council submit no objections or comments on this planning application.

**Number:-** 16/1081

**Address:-** Wentwood Lodge, Gilvach Lane, Llanvaches, NP26 3BA

**Proposal:-** Retention of reception building in amended form to that approved under appeal number APP/G6935/A/132205180

**Recommendation:-** Llanvaches Community Council submit no objections or comments on this planning application.

**2821 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

The Chairman congratulated the Clerk on having achieved a Distinction in the Certificate of Higher Education in Community Governance: Local Council Management.

The pot holes on Tabernacle Road and Llanvaches Lane are getting bigger.

Council elections in May 2017.

**2822 DATE OF NEXT MEETING**

The ordinary meeting of Llanvaches Community Council will take place on Tuesday, 21<sup>st</sup> February 2017 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.20pm.

**Signed .....** **CHAIRMAN** **Date.....**