

# LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday, 18<sup>th</sup> June 2019 at 7pm**

## Present

Chairman: Cllr Dan Boulton  
Councillors: K James, C Wynn  
Ward Councillor:  
In Attendance: Mrs Lucy Allen (Clerk)  
Public Attendance: 1

**3177 APOLOGIES FOR ABSENCE**  
Cllr Mogford and Cllr White

**3178 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**  
None.

**3179 MINUTES**  
Cllr James proposed that the minutes of the Annual meeting of Council on Tuesday, 21<sup>st</sup> May 2019 be accepted as a true record. This was seconded by Cllr Boulton and agreed unanimously, the minutes were signed as a true record of the meeting.

**3180 MATTERS ARISING FROM MINUTES**  
None.

**3181 FINANCIAL MATTERS**  
**a. Internal Audit 2018/2019**

Members were advised that the report from the Internal Auditor in respect of the Council's accounts for the year ending 31st March 2019 had not been received however the Annual Return had been signed and no risks had been identified. The report will be available at the meeting in July.

**b. Year End Accounts and Annual Return**

The meeting received and considered the Year End Accounts and Annual Return for the year ending 31st March 2019.

### **RESOLVED:**

Cllr James proposed to approve the Year End Accounts and Annual Return for the year ending 31st March 2019 and to authorise the Chairman to sign and date the Annual Return. This was seconded by Cllr Wynn and agreed unanimously.

**c. Payment of Accounts**

<b>Payee</b>	<b>Description</b>	<b>Cheque Number</b>	<b>Amount</b>
L Allen	Clerks Salary – June	Standing Order	£214.94
One Voice Wales	Annual Membership	000972	£54.00

Came and Company	Annual Insurance	000973	£418.32
Llanvaches RG	Grant Funding	000974	£200.00
Church Hall	Rent	000975	£100.00
Vision ICT	Website hosting	000976	£150.00
Mr K Morgan	Village green planting	000977	£48.97
<b>TOTAL</b>			<b>£1,186.23</b>

Cllr Wynn proposed that the above payments be approved, which was seconded by Cllr White and agreed unanimously.

**d. Cash Book and Bank Reconciliation**

The adoption and reconciliation of the Community Council's bank accounts for May 2019 was confirmed.

**3182 COUNCIL MANAGEMENT MATTERS**

**a. Outstanding queries for action from previous meetings**

Members received and noted the list of outstanding queries awaiting completion following Community Council meetings.

In regard to the changes in recycling at Five Lanes, Members were advised that Monmouthshire County Council had offered to work with Newport City Council in offering waste licenses to residents closest to the site however Newport City Council had declined this offer. Monmouthshire County Council are still looking to proceed with offering licences but are waiting for the first month's waste figures to calculate an appropriate cost. Members noted that there had been a noticeable increase in fly-tipping in the area since the changes.

**b. Scouts – Community Work**

Members considered the request from the Scouts to carry out community work in the village to go towards a scout badge and noted that the work could be along the lines of litter picking, flower bed weeding, sweeping up or general tidying.

**RESOLVED:**

To advise the Scouts that they can carry out community work in the village wherever they feel is appropriate in terms of safety. In addition, a regular litter pick of the village had started and for the Scouts to contact the organiser to see if they may be able to assist on a litter pick.

**3183 PLAYING FIELD MATTERS**

**a. Fortnightly Inspection Report**

Members noted the inspection report which had been circulated to all Councillors.

**b. Glebelands Field**

Members noted correspondence received from the agent acting on behalf of the Church in Wales regarding the boundary in the football field. The letter confirms that the new boundary fence installed in July 2018 marks the legal boundary between the properties in Limekiln Court and the land belonging to the Church in Wales. In accordance with the lease the Community Council is responsible for maintenance of all fences including this newly erected fence. A copy of this letter to be filed with the original lease.

**3184 PUBLIC PARTICIPATION**

There had been an increase in fly tipping seen in the village since the changes in Monmouthshire County Councils Five Lanes waste disposal.

**3185 MATTERS OF LOCAL INTEREST OR CONCERN**

None.

**3186 CORRESPONDENCE LIST**

The meeting received the correspondence list as set out in the schedule emailed to members prior to the meeting.

**3187 PLANNING MATTERS**

**Planning Application:** 19/0534  
**Type:** Certificate of Lawful Use (Proposed)  
**Address:** Ty Maen, Llanvaches Lane, Llanvaches, Newport, NP26 3AY  
**Proposal:** CERTIFICATE OF LAWFUL DEVELOPMENT FOR ADDITION OF DORMERS TO ROOF  
**Recommendations:** **Recommend approval subject to full consultation with the residents due to concerns with the impact and possible overlooking of the additional dormers.**

**Planning Application:** 19/0537  
**Type:** Full  
**Address:** Ty Maen, Llanvaches Lane, Llanvaches, Newport, NP26 3AY  
**Proposal:** PROPOSED REAR SINGLE STOREY EXTENSION, CHANGE OF MATERIALS TO HOUSE  
**Recommendations:** **Recommend approval.**

**Planning Application:** 19/0564  
**Type:** Full  
**Address:** IONA, PEN-Y-WORLOD ROAD, CALDICOT, NP26 3BA  
**Proposal:** ERECTION OF CONSERVATORY TO SIDE OF PROPERTY  
**Recommendations:** **Recommend approval.**

**3188 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

None.

**3189 DATE OF NEXT MEETING**

The next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 16<sup>th</sup> July 2019 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.05pm

**Signed .....** **CHAIRMAN**                      **Date.....**