

LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council
Held at Llanvaches Church Hall on
Tuesday 19th July 2016 at 7PM

Present

Chairman:- Cllr Liz Williams
Councillors:- P Challenger, K James, P Lawrence
Ward Councillor:-
In attendance:- Lucy Allen (Clerk)
Public Attendance:- 2

2756 APOLOGIES FOR ABSENCE

Cllr L Morgan

2757 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

2758 MINUTES

Cllr Lawrence proposed that the minutes of the Ordinary meeting of Council on Tuesday, 21st June 2016 be accepted as a true record subject to the amendment of Item Number 2708 to 2745. This was seconded by Cllr James and agreed unanimously, the minutes were signed as a true record of the meeting.

2759 MATTERS ARISING FROM MINUTES

None.

2760 FINANCIAL MATTERS

a. Payment of Accounts

<i>Payee</i>	<i>Description</i>	<i>Cheque Number</i>	<i>Amount</i>
L Allen	June Salary	Standing Order	£220.27
Newport CC	Quarterly Charge	000898	£279.36
TOTAL			£499.93

The Clerk advised that due to the ongoing issues with the grass cutting the cheque payable to Newport City Council would be withheld until clarification had been sought from them of the grass cutting schedule for the last quarter.

Cllr Challenger proposed that the above payments be approved, which was seconded by Cllr James and agreed unanimously.

b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for June 2016 was confirmed.

2761 COUNCIL MANAGEMENT MATTERS

a. Corporate Governance - Review of Internal Control Procedures

In compliance with the Audit and Accounts Regulations (Wales) 2005, Members undertook a review of the Council's systems of internal control to ensure an adequate system of internal control exists.

RESOLVED:

Having reviewed the Council's systems of internal control, the Members are satisfied that the Council's internal controls were:

- (a) operated during the year;
- (b) were relevant and appropriate for the Council; and,
- (c) were not too onerous or disproportionate

Proposed by Cllr Williams, seconded by Cllr Challenger and agreed unanimously

b. Corporate Governance - Review of Effectiveness of Internal Audit 2015/2016

In compliance with the Audit and Accounts Regulations (Wales) 2005, Members undertook a review of the effectiveness of the Council's internal audit arrangements.

RESOLVED:-

Having reviewed the effectiveness of the Council's internal audit arrangements, Members are satisfied that the Council's internal audit arrangements meet the required standards and were effective. Proposed by Cllr Williams, seconded by Cllr Challenger and agreed unanimously.

c. Gwent Police

Members considered the invitation from Mr Jeff Cuthbert, the Policy and Crime Commissioner for Gwent, to attend a meeting on 14th September 2016 to discuss joined up working within the local policing service.

RESOLVED:-

Cllr Challenger to attend the meeting on 14th September 2016 with Mr Jeff Cuthbert, the Policy and Crime Commissioner for Gwent, to discuss joined up working within the local policing service.

2762 PLAYING FIELD MATTERS

a. Weekly Inspection Report

Members received the weekly inspection report and noted that the benches within the village were all in need of being re-varnished. A member agreed to make enquiries with a resident to see if they would be interested in carrying out the work.

The Clerk advised Members that the annual playground inspection had been arranged and would be carried out within the next 6 weeks.

2763 PUBLIC PARTICIPATION

None.

2764 MATTERS OF LOCAL INTEREST OR CONCERN

A Member advised that they would chase up the Broadband installation in the area as it is due to be rolled out to rural areas by the end of Summer 2016 and, if appropriate, to invite a member of the Welsh Assembly to a future meeting to give an update.

2765 CORRESPONDENCE LIST

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

A Member requested an update from Church in Wales regarding the lease for the football field. The Clerk to write and ask if there is anything that the Community Council need to know or be looking out for in regards to the recent issue with access from residents gardens.

2766 PLANNING MATTERS

None.

2767 FURTHER COMMENTS FOR FUTURE CONSIDERATION

Christmas Tree

2768 DATE OF NEXT MEETING

The ordinary meeting of Llanvaches Community Council will take place on Tuesday, 20th September 2016 at 7.00pm in the Church Hall, Llanvaches.

2769 TO EXCLUDE THE PRESS AND PUBLIC

RESOLVED:-

To exclude the press and public owing to the confidential nature of the following item:-

Item 2770 QUOTATIONS FOR TREE WORKS

2770 QUOTATIONS FOR TREE WORKS

Members considered the confidential report, attached to the agenda, regarding the tree in the playing field and the issues that it is causing a local resident. Members noted the advice received from three contractors who had been invited to quote and understand that there is a duty of care to the safety of the residents of Llanvaches. The tree in question is over 20 years old, believed to be severely decayed and would not survive having the height reduced or by having any branches removed.

RESOLVED:-

To remove the Prunas tree located to the right hand side of the entrance in the playing field behind Wentwood Drive at a cost of £400.00 (*LGA (Misc Prov) 1976, s19*). The Clerk to request that the contractor leave a 6ft length of tree to enable the Community Council to investigate having a bench or such like carved. Community notices advising residents of the proposed works to be place in the notice board and on the website. Proposed by Cllr Williams, seconded by Cllr James and agreed unanimously.

The meeting closed at 7.50pm.

Signed **CHAIRMAN** **Date.....**