

# LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday, 21<sup>st</sup> November 2017 at 7pm**

## Present

Chairman:- Cllr Kay James

Councillors:- D Boulton, P Challenger, R Mogford,  
M White, C Wynn

In Attendance:- Mrs Lucy Allen (Clerk)

Public Attendance:- 1

**2943 APOLOGIES FOR ABSENCE**  
Cllr Z Westwind.

**2944 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**  
None.

**2945 CO-OPTION OF COUNCILLOR**  
Members considered the co-option of Mrs Caroline Wynn and Mr Michael White to the position of Councillor on Llanvaches Community Council.

### **RESOLVED:-**

Cllr Mogford proposed the co-option of Mrs Caroline Wynn and Cllr Challenger proposed the co-option of Mr Michael White to the position of Councillor on Llanvaches Community Council which was agreed unanimously. Cllrs Wynn and White completed the Declaration of Acceptance of Office forms before the Proper Officer and joined the meeting.

**2946 MINUTES**  
Cllr Challenger proposed that the minutes of the ordinary meeting of Council on Tuesday, 17<sup>th</sup> October 2017 be accepted as a true record. This was seconded by Cllr Mogford and agreed unanimously, the minutes were signed as a true record of the meeting.

**2947 MATTERS ARISING FROM MINUTES**  
**Item 2939 b PLAYING FIELD MATTERS**  
A Member raised concerns regarding the weekly inspections and, following discussions with Newport City Council, had been advised that any persons carrying out inspections need to be trained. Members asked the Clerk to seek written clarification regarding the matter from Newport City Council and the Community Council's insurance company. The Clerk to also contact other local Community Councils to see what their procedures are. Members further discussed the lack of litter and dog waste provision in the village. A Member asked for clarification regarding dog waste disposal in Newport as the Community Council had been advised that the City Council do not hold a permit to dispose of dog waste, however in the centre of the city there are dog waste bins marked up as belonging to Newport City Council.

## 2948 FINANCIAL MATTERS

### a. Payment of Accounts

<i>Payee</i>	<i>Description</i>	<i>Cheque Number</i>	<i>Amount</i>
Mrs L Allen	Salary November 2017	Standing Order	£195.21
Wicksteed	Annual Playground Insp	000929	£ 54.00

**TOTAL** **£245.21**

Proposed by Cllr Boulton, seconded by Cllr Mogford and agreed unanimously.

### b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for October 2017 was confirmed.

### c. Draft Budget 2018 - 2019

Members considered the Community Council's budget requirements for the financial year 2018 - 2019.

#### **RESOLVED:-**

To accept the Draft Budget for 2018-2019 appended to the minutes. Proposed by Cllr Challenger, seconded by Cllr Boulton and agreed unanimously.

### d. Toddler Swings

Members considered the quotation received for the supply and fit of two toddler swing units. Concerns were raised regarding the rubber matting beneath the swing and whether this needed replacing.

#### **RESOLVED:-**

Cllr Challenger proposed to accept the quotation received for the supply and fit of two toddlers swing units at a cost of £480.00 plus VAT, seconded by Cllr Mogford and agreed unanimously (*LG (Misc Prov) 1976, s19*).

With regards to the replacement of the rubber matting it was agreed that as the Community Council are only maintaining and not replacing the swing, they would not replace the matting at this time. It was further noted that the matting had not been queried in the recent annual inspection report.

## 2949 COUNCIL MANAGEMENT MATTERS

None.

## 2950 PLAYING FIELD MATTERS

### a. Annual Inspection Report

Members considered the annual inspection report of the play equipment.

#### **RESOLVED:-**

To carry out the following actions with regards to the "medium risk" assessment :-

- To request that Newport City Council add pressure washing twice a year of the play equipment to the contract to remove the algae growth;
- To contact the provider of the log stack to advise of the knot damage at the end of one beam and request repair and;
- To ask the contractor who is repairing the toddler swings to looking the excess links at the top of the traditional bay swing and also to replace a seized shackle.

**b. Weekly Inspection Report**

Members noted the weekly inspection report and asked when the goal net would be replaced in the football field and hoped that it would be installed to the standard to which the Community Council installed it. The meeting was advised that Newport City Council had agreed to replace it but despite numerous emails it had yet to happen.

**2951 PUBLIC PARTICIPATION**

There are still issues regarding hedges and trees overhanging the pathways on Wentwood Drive making the pathways narrow and nearly impassable in places. Members of Llanvaches Community Council are therefore asking residents to please ensure that hedges, shrubs or trees which are overhanging onto the village footpaths are not preventing a safe transit for residents

**2952 MATTERS OF LOCAL INTEREST OR CONCERN**

Members were advised that a police report is still produced for the Langstone ward and noted that Llanvaches Community Council do not currently receive a copy. The Ward Councillor further advised that it is produced by the Community Support Officer but has little information. The Inspector has agreed that the report should contain the full details of the priorities which have been set for the area. The Community Council need to be aware of the incidents not just in the village but also in the wider community,

**2953 CORRESPONDENCE LIST**

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

Members attention was drawn to an email received regarding the children’s play park and that it should be inclusive for everyone and with this in mind that the Community Council consider more inclusive play equipment. Members noted that recent installation of the log climber and basket swing had been following a resident consultation and that consideration would be given to this process in the future.

**2954 PLANNING MATTERS**

None.

**2955 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

Litter - obtain a quote from Newport City Council for emptying of a litter bin in the village.  
Rubber matting - obtain a quote to replace the rubber matting under the toddler swing.  
Public Participation - to consider moving this to the beginning of the meeting. This will involve amending the Community Council’s standing orders.  
Police Report.

**2956 DATE OF NEXT MEETING**

The next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 16<sup>th</sup> January 2018 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 8.45pm

Signed ..... CHAIRMAN

Date.....