

# LLANVACHES COMMUNITY COUNCIL

## DRAFT MINUTES OF MEETING HELD AT LLANVACHES CHURCH HALL WEDNESDAY 15 DECEMBER 2010

Present	Councillors	Tony Rex Roger George Andy Harcombe Lyndon Jones Samantha McFadzean Jenny Scully
Apologies for Absence		Councillor Kay James Ward Councillor David Atwell
Public Attendance		4

### **2023 MINUTES FROM PREVIOUS MEETING**

Cllr Roger George proposed that the circulated minutes be accepted as a true record. This was seconded by Cllr Lyndon Jones and agreed unanimously.

### **2024 DECLARATION OF INTERESTS**

None declared.

### **2025 MATTERS ARISING FROM MINUTES**

**(i) Church Grants : Technical Reprise.** Cllr Tony Rex brought to Council's attention an issue from the October meeting with regards to the decision regarding Church Grants. A Councillor in attendance was a Leading Member and Elder of one of the Churches involved and should have declared an interest. Cllr Tony Rex asked Council for the Grant to be reapproved. Cllr Sam McFadzean proposed and Cllr Andy Harcombe seconded the grants being made.

**(ii) Presentation : Sub Committee.** Cllr Tony Rex asked Council for clarification on their previous decision to form a sub-committee following the October presentation by Clive Bevan regarding Boundaries and Water Flow. Council members felt that as there were no current planning applications at present, this was an opportunity to raise our concerns via LCC. Cllr Sam McFadzean had suggested that this would be a way of determining the appropriate vehicle for the way forward. Cllr Tony Rex asked, on his previous experience, whether this could be achieved. Cllr Andy Harcombe said that Clive Bevan had covered many issues in his presentation but felt that these issues needed to be co-ordinated and suggested it would be worthwhile collating all the information we had and with the formation of a sub-committee it would enable Council to bring together a coherent document which would hopefully influence the Planning Authority. After some debate Cllr Sam McFadzean suggested that this issue be parked for present and a full meeting be held in New Year to discuss the best way forward.

### **2026 MATTERS OF LOCAL INTEREST OR CONCERN**

**(i) The Lime Kiln.** Cllr Tony Rex and Clive Bevan had visited the Lime Kiln to assess the degree of damage arising from a tree growing out of the roof of the Kiln. Cllr Tony Rex reported that he was not comfortable with the two residents offering to cut this tree due to the danger of dislodging roof stones and also whilst still trying to establish ownership of the Lime Kiln. Council did not have authority to spend any money on repairs until ownership is established. Cllr Sam McFadzean suggested we ask the Land Registry to confirm ownership. Mr John Wood, resident in attendance at the meeting, said that as the Lime Kiln was in a dangerous condition it should be fenced off. Cllr Tony Rex said we would need to seek professional opinion on the danger aspect of this. Meanwhile, the question of ownership is still ongoing.

**(ii) Works at 1 South View.** Cllr Tony Rex updated Council on developments with this work. The original plan was to replace the damaged concrete with brick but the house was now going to be rendered. Agreement had been established prior to commencement of work, that material storage would be kept within the boundary of the house. This has clearly not happened. It has now been established that Newport City Homes own all of the grassed area and car park in South View. This new information should be questioned by the residents as to their Rights of Way.

**(iii) Village Green Legislation.** Cllr Tony Rex had received a letter from a resident regarding ownership of the village green. There had recently been some problems in Caerwent with the new buildings and ownership of their village green. Our football field and main recreation field are leased to us on a 940 year lease. Our village green is privately owned but Cllr Roger George suggested we explore this in New Year as the present owner said that NCC own village green land.

**(iv) Community First Report.** John Wood said there was nothing to report. Cllr Ton Rex asked if the decision not to process any grants this year was a long/short term option. John Wood said that hopefully this is a short term decision. It centred on the cost of printing.

### **2027 PLAYING FIELD MATTERS**

**(i) Inspection Reports .** It had been reported that the gates to the playing field were being closed and this was preventing people with pushchairs gaining access as there was a problem with the gate mechanism and it needed re-hanging.

**(ii) Replacement Table.** This is still ongoing with regard to quotes.

**(iii) Additional Equipment.** The Clerk is making enquiries which is ongoing

**(iii) Grass Cutting after October 2010** Newport City Council had provided a quote but we needed to obtain another two quotes. Ongoing

**(vi) Annual Inspections.** This matter is ongoing with the Clerk who is liaising with Langston and Penhow

### **2028 COMMUNITY EVENTS.**

**(i) Christmas Party 2010.** Michelle Hayes was organising a Children's Party and had asked LCC for financial support. It was agreed that £150 be donated, This was proposed by Cllr Roger George and Cllr Sam McFadzean seconded the proposal which was agreed unanimously.

**(ii) Royal Wedding Celebration – 29 April 2011.** Cllr Tony Rex said there was a budget for such celebrations and he had been approached by Michelle Hayes offering help to organise an event. Cllr Roger George said a celebration was a good idea but we would need a champion to lead and support such an event. Cllr Tony Rex suggested the formation of a sub-committee to take this forward and suggested that we could approach local businesses for raffle prizes.

### **2028 PLANNING MATTERS**

**(i) 10/0814 Single Storey Extension, Stables, Garage and Store : The Cayo.** There had been previous issues with Right of Way and Change of Use of Agricultural Land but the Planning Authority have rejected this application because it encroaches onto agricultural land.

**(ii) 10/1018 Erection of Stele Frame Barn : Whitebrook Farm.** Accepted

**(iii) 10/1089 Erection of new Double Garage and Store above Red House.** This is still ongoing with regards to agricultural vs domestic use.

### **2029 PAYMENT OF ACCOUNTS**

Cllr Roger George presented the following items for payment

1	Clerk's salary - November 2010	£ 120.24
	- December 2010	£ 120.24
2	Tax due - 2 months	£ 60.12
	TOTAL	<u>£ 300.60</u>

Cllr Roger George proposed that the above payments be approved. Cllr Sam McFadzean seconded the proposal that was agreed unanimously.

### **2030 CORRESPONDENCE**

The Clerk presented the correspondence list to Council. There were no issues raised.

### **2031 VILLAGE WEBSITE**

Cllr Andy Harcombe reported the website was progressing well but would still like some more input such as photos and historical background before it goes 'live'. If any resident had such information he would be most grateful for any input.

### **2032 FINANCIAL REGULATIONS**

Cllr Tony Rex asked Council if they had any questions on the Financial Regulations, a copy of which they had in front of them. There was none. Therefore these were proposed by Cllr Roger George and seconded by Cllr Sam McFadzean.

### **2033 RISK ASSESSMENT**

Cllr Tony Rex presented the Risk Assessment that he had prepared. There were no questions raised and it was proposed by Cllr Jenny Scully and seconded by Cllr Lyndon Jones.

### **2020 FINANCIAL MATTERS**

**(i) Fidelity Guarantee Level.** Cllr Tony Rex presented to Council a report from Mazars regarding the fidelity guarantee forecast for LCC. Cllr Tony Rex said that our Banking Regulations would make it difficult for defraud and felt that the fidelity guarantee of £2000 was adequate. Cllr Sam McFadzean said that Council are responsible for community money and suggested that as a point of liability the insurance should be increased. Cllr Tony Rex asked Council for their views which were a unanimous vote to increase fidelity guarantee. He would check if all Councillors names needed to be added to the policy.

**(ii) Accounts 2009-10 & Return.** Cllr Roger George presented the 2009 Accounts. He had re-submitted the return and proposed that the Accounts be approved. This was seconded by Cllr Sam McFadzean.

**(iii) Budget v Actual for 2010-11.** Council had received copies of this.

**(v) Initial Draft Budget 2011-12.** Council had received a copy of an initial draft budget. Cllr Tony Rex explained there were costs for grass cutting; tree maintenance and training that were unknown at this stage. The climbing frame may have to be replaced or indeed replacement parts purchased. Other costs for additional playground equipment were still not finalised. Cllr Tony Rex asked Council to accept the initial Draft Budget until all costs are known. Cllr Roger George proposed this recommendation which was seconded by Cllr Andy Harcombe.

**(vi) Complete Concurrent Grant Request.** Cllr Roger George said that the estimate does include play equipment,. NCC was now passing costs onto local councils.

**(vii) Set Precept Level.** Cllr Roger George said we could not control the precept and would assume that it would be no less than last year which was £20 per household. £4660 firm figure.

### **2034 ANY OTHER BUSINESS**

A resident reported out that a street light was out by the Church.

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### **2035 DATE OF NEXT MEETING**

Tuesday 17 February 2011

The meeting closed at 9.30 pm.