

**LLANVACHES COMMUNITY COUNCIL**  
**MINUTES OF MEETING HELD AT LLANVACHES CHURCH HALL**  
**TUESDAY 29 JANUARY 2013**

Present	Councillors	Peter Challenger Tony Rex Clive Bevan Liz Williams
In Attendance	Ward Cllr	Ray Mogford
Public Attendance		5

**2232 APOLOGIES FOR ABSENCE**

Apologies were received from Ward Cllr David Atwell.

**2233 CO-OPTION OF COUNCILLORS**

Cllr Challenger welcomed the two people standing for co-option as Councillors, Kay James and Lyndon Jones, and asked for a formal proposal. Cllr Rex, seconded by Cllr Bevan, proposed that the co-optees become Llanvaches Community Councillors and the motion was agreed unanimously.

The Council had had three vacancies and one still remained to be filled. Cllr Challenger asked what determined the number of Councillors that were required. Cllr Rex said that it was NCC and statute. The current vacancy would remain open.

**2234 DECLARATION OF INTERESTS**

None declared.

**2235 MINUTES OF LAST MEETING (4 December 2012)**

Cllr Tony Rex proposed that the minutes be accepted as a true record. This was seconded by Cllr Williams and agreed unanimously.

**2236 URGENT MATTERS ARISING FROM MINUTES**

Ward Cllr Mogford referred to the gritting of Tabernacle Road. Cllr Challenger said that this matter would be discussed in February's meeting. The Clerk said that she had contacted NCC on this matter and had been given an order number.

**2237 PUBLIC PARTICIPATION**

Cllr Challenger suggested this be held over until the end of the meeting, which was agreed.

**2238 COUNCIL MANAGEMENT MATTERS**

**(i) Update on Standing Orders/Procedures :** Cllr Williams gave Council an update on the rewrite and said she would present these at February's meeting.

**(ii) Purchase of Local Council Admin Book :** This book was available at a discounted price via OVW and it was proposed by Cllr Rex and seconded by Cllr Williams that the Clerk purchases the book.

**2239 MATTERS OF LOCAL INTEREST OR CONCERN**

**(i) Whitebrook Notice Board :** Cllr Rex said that the replacement cost for this Notice Board had been allocated into the budget. The Clerk was obtaining final costings.

**2240 PLANNING MATTERS**

**(i) Infrastructure Levy Document :** Cllr Challenger wished to thank Cllrs Rex, Bevan and Williams for their effort in completing the Infrastructure Levy Document. It is part of the LDP process and will be used within the system replacing the current Sect 106. The document was returned to NCC within the deadline.

Cllr Williams asked if the website could be brought up to date with the publication of latest minutes. The Clerk would speak to the web owner, Andy Harcombe, and request this to be updated .

## **2241 FINANCIAL MATTERS**

**(i) Grant for Christmas Event :** Council had a copy of the final accounts submitted by the 'Llanvaches Residents Social Group' for the Carols and Candles Christmas Event for the sum of £113.23. The Group had match funded £96.80. Payment was agreed and proposed by Cllr Rex and seconded by Cllr James and agreed unanimously.

The Clerk highlighted the fact that since the resignation of a signatory we required another two signatories. For convenience it was agreed that Cllrs Williams and James be the second and third signatories for the Accounts.

### **(ii) Payment of Accounts – Payments Due and Payments Confirmed.**

The Clerk presented the following items for payment

	<b>£</b>
1 Clerks Salary January 2013 (by Standing Order)	143.10
2. Tax Due: re Clerks salary January 2013	35.77
3. Mazars (Audit Work)	144.00
4. NCC - Balance on 2012 Ground Maintenance	234.30
5. Llanvaches Residents Social Group (Carols & Candles)	113.23
6. NCC – Overpayment of Concurrent Grant	3080.00
7. LexisNexis UK : (Arnold-Bakers - Local Council Administration Manual)	59.05

**TOTAL £3809.45**

Cllr Rex proposed that the above payments be approved, Cllr Bevan seconded the motion and it was agreed unanimously.

Cllr James enquired if Council had received the Football Field Rent Invoice for 2013/14. The Clerk said she would chase this matter up for payment.

**(iii) Performance to Date v Budget 2012-13 :** The Clerk presented the Accounts to Date and the Budget for the financial year 2012/13. Cllr Rex said that whilst our cash flow analyse looked very healthy, NCC had overpaid us £3080 extra on the Concurrent Account which would be paid back to them this month. Without this our balance against expenditure was correct.

**(iv) Concurrent Grant Request 2013-2014 :** The Clerk presented the estimated concurrent expenditure which totalled £23,960. For the past years we had received a fraction of our request at £1700 and the indication from NCC was that this amount would remain the same for the 2013/14 financial year. Cllr Rex recommended that we submit our expenditure for the full £23,960. This was proposed by Cllr Rex and seconded by Cllr Bevan and passed unanimously.

**(v) Precept to be Levied 2013-14 :** Cllr Rex said that the Council had been building up reserves for the replacement of the climbing frame which was going to be a considerable spend. With the age dynamics now changing with the children within the village, there was an expectation to introduce some new play equipment. The plan is to increase the current precept by £5 which would only give us an additional £1180 per annum. Our budgeted expenses for revenue items indicated that an increase in precept was required. The forecast is that none of the precept for 2013/14 will be used for new playground equipment. Proposed by Cllr Rex that the 2013/14 precept be increased by £5 to £25. Cllr Challenger seconded the proposal and passed unanimously.

**(vi) First Draft of 2013-14 Budget :** Cllrs had received a copy of the initial draft budget. The Clerk/RFO explained that these were approximate estimates and suggested that Council accept the initial draft budget for the present time.

**(vii) Church Maintenance Grants :** Cllr Rex highlighted the intention to increase the grant for Church Hall Maintenance from £15 to £20 per meeting. He also suggested that we re-visit the Churchyard Maintenance Grant that we give to the Churches in our area. Last year we gave £60 to the four Churches, St Dubritius, Tabernacle, Bethany Chapel and Gilfach. The donation that had been given to Gilfach Church was aimed towards the Church restoration. The building was now secure and dry and proposed that this year we increase our budget to £300 to support the three Churches, St Dubritius, Bethany and Tabernacle. Cllr Williams felt that this proposal did not have to be decided on at this meeting and requested this matter be debated at the next meeting. It was agreed this could be further discussed at the next meeting and the budget finalised at the April meeting where most of the approximate data will have been clarified.

### **2243 ANY OTHER BUSINESS**

Cllr Challenger felt that 'Public Participation;' would be more beneficial if it is added at the end of the Agenda. This would enable residents to address any matters that had been raised during the meeting and of course to bring any new topic to the table. No objection was voiced. Mrs Monica Randall queried the amount being spent on the Notice Board and asked for clarification on what we actually pay for and what we spend, also further explanation on why the precept was to be increased. Mr John Wood strongly expressed his disagreement with the proposal to increase the precept.

Ward Cllr Mogford said that Penhow do well within their ward but Cllr Rex explained that a lot of their money, especially for new playground equipment, is raised by their Events Committee.

Ward Cllr Mogford raised the matter of the flooding in Tabernacle Road. Cllr Rex said that this had been reported to NCC. Cllr Bevan said the problem was that the field is higher than the road and a soak away needs to be dug. The drain that is on the bend half way down the road is badly silted and needs to be cleared. Ward Cllr Mogford said he would tackle the NCC on this matter.

### **2244 DATE OF NEXT MEETING**

Tuesday 19 February 2013

The meeting closed at 10.00 p.m.