

# LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held at Llanvaches Church Hall on  
**Tuesday 18<sup>th</sup> November 2014 at 7PM**

## Present

Chairman:- Cllr Liz Williams  
Councillors:- Penny Lawrence, Lesley Morgan  
In attendance:- Lucy Allen (Clerk)  
Public Attendance:- 2

### 2498 APOLOGIES FOR ABSENCE

Cllr C Carlson, Cllr P Challenger, Cllr K James, Ward Councillor R Mogford

### 2499 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

### 2500 MINUTES

Cllr Morgan proposed that the minutes be accepted as a true record. This was seconded by Cllr Lawrence and agreed unanimously, the minutes were signed as a true record of the meeting.

### 2501 MATTERS ARISING FROM MINUTES

**Item 2488 Matters Arising. Item 2477 Financial Matters (v) Commemorative Plaque.** Members express their thanks to Mr John Wood for installing the Commemorative plaque.  
**Item 2490(c) Council Management Matters – Archive of Old Minutes** Members were advised that the first volume, covering the years 1894 – 1981, of four had been scanned and that the Chairman was halfway through scanning the second volume.

### 2502 FINANCIAL MATTERS

#### a. Payment of Accounts

i. Clerk's salary October 2014 by cheque	£180.00
ii. Planning Aid Wales Training	£ 20.00

<b>TOTAL</b>	<b>£200.00</b>
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Cllr Lawrence proposed that the above payments be approved, which was seconded by Cllr Morgan and agreed unanimously.

#### b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for October 2014 was confirmed.

#### c. Filing Cabinet

Members considered the request of the Clerk to purchase a filing cabinet for the storage of the Community Council papers.

**RESOLVED:-**

To authorise the purchase of 1 x 2 drawer filing cabinet to store papers for Llanvaches Community Council at the Clerks home address at a cost of £37.49 plus VAT, proposed by Cllr Lawrence, seconded by Cllr Morgan and agreed unanimously. (LGA 1972, s111).

**d. Draft Budget 2015-2016**

Members considered the budget requirements, priorities and aims for the financial year 2015-2016. In discussions Members raised concerns regarding the grass cutting and hedge maintenance currently provided and suggested that it would be an ideal opportunity to review the requirement and consider whether a weekly rate or number of hours per week contract would be more appropriate.

Members expressed the desire to have a website which would be owned and maintained by the Community Council and the Clerk undertook to investigate set up costs and annual charges.

Further consideration was also given to a Village Plan with particular attention to consultation fees and printing costs and whether to provide a small budget to start this process.

**RESOLVED:-**

That priorities for 2015-2016 include:-

- Playing field and Football field
- Provision of a Community Council website
- Village Plan – to budget towards initial consultation fees
- Playground Equipment - ongoing maintenance plan and equipment replacement
- Community Events
- Bins - new / replacement
- Churchyard grant - increase to provide funding to all four Churches within Llanvaches.

**e. Second Defibrillator**

Members considered applying to the Welsh Hearts Charity for a second defibrillator within the Whitebrook / Gilfach area and to whether to make a voluntary contribution.

**RESOLVED:-**

To defer consideration of applying to the Welsh Hearts Charity for a second defibrillator until the next meeting of Full Council on Tuesday, 16<sup>th</sup> December 2014.

**2503 COUNCIL MANAGEMENT MATTERS**

- a. **Website** – Members noted that a “Contact Your Community Council” section had been added to the Llanvaches Community Website.
- b. **Christmas Tree** – Members were advised that Newport City Council had carried out a site visit to Llanvaches and suggested a location to plant the Christmas Tree on the village green.

**2504 PLAYING FIELD MATTERS**

- a. **Weekly Inspection Report** - Members were informed that there were no issues to date on the weekly inspection report. The Chairman advised that a rota would be drawn up with Councillors carrying out the weekly inspection report on a month by month basis.
- b. **Replacement Play Equipment** – The meeting was advised that an “Awards For All” lottery bid application (which had been forwarded to Members prior to the meeting) had been

completed. It is anticipated that a response will be received within 2 months. The Clerk to investigate whether Planning Permission is required to lay down a rubber mulch path in the playing field.

**2505 PUBLIC PARTICIPATION**

A member of the public advised that a summary of the Llanvaches Community Council's meetings for the village publication "Community First" needed to be with the editor by 3<sup>rd</sup> bi-monthly. The Clerk advised that she would take over the writing of the summary and ensure that the meetings of November and December 2014 were reported by 3<sup>rd</sup> January 2015.

**2506 MATTERS OF LOCAL INTEREST OR CONCERN**

**a. Fire Hydrants**

Members noted that the fire hydrants in the village are the responsibility of SW Fire & Rescue who carry out inspection on a rolling two year programme. A list of locations is available on request from the Clerk.

**b. Footpath at entrance to Wentwood Drive**

The meeting was advised that the issues regarding the slippery path on Wentwood Drive by the post box had been referred to Newport City Council.

**c. Caerwent Training Area**

The meeting noted that Llanvaches Community Council have now been added to the email circulation from the MOD to advise of unusual night manoeuvres and firing activity.

**2507 CORRESPONDENCE LIST**

Members received and considered the correspondence set out in the schedule emailed to members prior to the meeting.

**2508 PLANNING MATTERS**

**Recent Applications**

**14/0864 Rock and Fountain Inn, Chepstow Road, Newport:**

Change of use from Motel to Flats

**Newport County Council Decision:- REFUSED**

**2492 FURTHER COMMENTS FOR FUTURE CONSIDERATION**

Following a Members attendance at a Planning Aid Wales training session, Community Councils in Wales need to be mindful of the possibility in the future of mergers with other Community Councils.

**2493 DATE OF NEXT MEETING**

The next meeting of Llanvaches Community Council would be held on Tuesday, 16<sup>th</sup> December 2014 at 7.00pm in the Church Hall, Llanvaches.

The Meeting closed at 8.50 pm

Signed.....**CHAIRMAN**

**Date**.....