

LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council
Held at Llanvaches Church Hall on
Tuesday 20th October 2015 at 7PM

Present

Chairman:- Cllr Liz Williams
Councillors:- P Challenger, K James, P Lawrence, L Morgan
Ward Councillor:- Ray Mogford
In attendance:- Lucy Allen (Clerk)
Public Attendance:- 2

2636 APOLOGIES FOR ABSENCE

None.

2637 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

2638 MINUTES

Cllr James proposed that the minutes of the ordinary meeting of Council on Wednesday, 15th September 2015 be accepted as a true record. This was seconded by Cllr Lawrence and agreed unanimously, the minutes were signed as a true record of the meeting.

2639 MATTERS ARISING FROM MINUTES

Item 2630 Public Participation. Members noted that some work had been carried out to the paths around Wentwood Drive and Castle Rise but that there was still significant moss growth which the Clerk undertook to notify the City Council. With regards to the Christmas Tree a Member advised that they had been unable to contact the contractor who supplied the tree but would continue to try.

2640 FINANCIAL MATTERS

a. Payment of Accounts

i.	Clerks salary October 2015 by standing order	£182.27
ii.	Mazars	£276.00
iii.	Newport City Council	£279.36
	TOTAL	£737.63

Members noted that the revised figure for payment to WM Garden Services was £18,295.20 and that the amount to be transferred between the bank accounts is £15,246.00.

Cllr Morgan proposed that the above payments be approved, which was seconded by Cllr James and agreed unanimously.

b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for September 2015 was confirmed.

2641 COUNCIL MANAGEMENT MATTERS

a. Liaison Meeting with Community Councils

Members were advised that following the last Liaison meeting with Community Councils the proposal for the calculation of the Concurrent precept would be tax based and will be decided by Newport's Cabinet Member for People and Business Change.

b. Website

Members noted that the website is now live and that the web address is www.llanvachescommunitycouncil.org.uk and complies with legislation under the Local Government (Democracy) (Wales) Act 2013.

2642 PLAYING FIELD MATTERS

a. Weekly Inspection Report

It was noted that the works to the play equipment following on from the Inspection Report had been completed except for the securing of the bench in the football field and playing field. The Clerk undertook to contact the contractor to request that this be carried out.

Members were concerned to note that dogs were being let off their leads in the play areas even though there are bye laws in place. The Clerk to investigate the possibility of installing a notice advising owners to keep their dogs on leads to be placed on the steel gate at the entrance to the playing field.

The Clerk advised weekly inspection reports should be emailed to the Clerk in order to be kept as a true record that the inspection had been carried out.

RESOLVED:-

That weekly playground inspection reports to be emailed to the Clerk to satisfy insurance requirements.

b. Football Field

Members considered the purchase of a replacement net for the football posts.

RESOLVED:-

To purchase a replacement net for the football posts at a cost of £32.50 plus delivery of £4.95. (*Local Government (Misc Provisions) 1976, s19*).

c. Play Park

Members noted that the contractor had completed the installation of the new play equipment and requested that an official handover take place to obtain the certificates of guarantee.

RESOLVED:-

The Clerk to arrange a meeting with the contractor on site to have an official handover and to obtain the certificates of guarantee for the timber stack and steel group swing.

d. Tree Maintenance

Members were advised that the trees in the playpark need to be cut back as they had been planted some years ago and now needed attention.

RESOLVED:-

The Clerk to obtain quotations for the work required to the trees in the playing field.

2643 PUBLIC PARTICIPATION

A resident advised that the grass in the middle of the playing field had been cut over 2 weeks ago but the edges have yet to be done. The Clerk agreed to raise the issue with the contractor.

A resident advised that since the removal of the bins in the playing field that litter issues are much improved.

2644 MATTERS OF LOCAL INTEREST OR CONCERN

Members were advised of a recent email exchange regarding the telephone and broadband issues within the village. The Ward Councillor advised that although the fibre optic cables were already installed it was the upgrading of the cabinet and subsequent connection which was stopping superfast broadband being available. Furthermore the Ward Councillor was in contact with Newport City Council to try to resolve the issue as quickly as possible.

2645 CORRESPONDENCE LIST

Members received and considered correspondence set out in the schedule emailed to members prior to the meeting.

A Member queried the Notice of Activity received from the Ministry of Defence at Caerwent Training Area and noted that Llanvaches Community Council are only copied into the email rather than officially recognised on the Notice letter.

2646 PLANNING MATTERS

None.

2647 FURTHER COMMENTS FOR FUTURE CONSIDERATION

Christmas Tree.
Priorities and aims for the financial year 2016/2017 in preparation of the budget.

2648 DATE OF NEXT MEETING

The next ordinary meeting of Llanvaches Community Council will take place on Tuesday, 17th November 2015 at 7.00pm in the Church Hall, Llanvaches.

The meeting closed at 7.50pm.

Signed CHAIRMAN Date.....