

LLANVACHES COMMUNITY COUNCIL

Draft Minutes of the Ordinary Meeting of Llanvaches Community Council
Held at Llanvaches Church Hall on
Tuesday 21st April 2015 at 7PM

Present

Chairman:- Cllr Liz Williams
Councillors:- C Carlson, P Challenger, K James, L Morgan
Ward Councillor:- R Mogford
In attendance:- Lucy Allen (Clerk)
Public Attendance:- 1

Prior to the commencement of the meeting, Members received a presentation from Creative Play UK detailing their proposals for the installation of new play equipment and pathway in the Llanvaches Playing Field.

2562 APOLOGIES FOR ABSENCE

None.

2563 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None.

2564 MINUTES

Cllr Morgan proposed that the minutes of the last Ordinary meeting of Council on Tuesday, 17th March 2015 be accepted as a true record. This was seconded by Cllr James and agreed unanimously, the minutes were signed as a true record of the meeting.

2565 MATTERS ARISING FROM MINUTES

Item 2555 Playing Field Matters - (c) Hedge Cutting and Tree Maintenance

Members were pleased to see that the grass in both the sports and playing field had been cut as per the contract. Concerns were raised as to whether the hedge cutting for the financial year 2014/2015 had been carried out satisfactorily and the Clerk agreed to contact the contractor to request that the hedge cutting be completed as soon as possible.

2566 FINANCIAL MATTERS

a. Payment of Accounts

i. Clerk's salary April 2015 by cheque	£182.27
ii. Church Grant	£500.00
iii. Newport City Council (Q4 2014/2015)	£262.70
iv. One Voice Wales Annual Membership	£ 46.00
TOTAL	£990.97

Cllr Carlson proposed that the above payments be approved, which was seconded by Cllr Morgan and agreed unanimously. This is subject to the withholding of the cheque to Newport City Council until hedge maintenance for 2014/2015 has been completed to the Council's satisfaction.

b. Cash Book and Bank Reconciliation

The adoption and reconciliation of the Community Council's bank accounts for March 2015 was confirmed.

In view of the confidential nature of the next item, **Item 2566 (c) Play Equipment and Pathway Quotations**, Members resolved to vary the order of business and move the item to the end of the meeting and to exclude the press and public.

2567 COUNCIL MANAGEMENT MATTERS

a. Clerk's Liaison Meeting

Members received a report from the Chairman who had attended the Clerks Liaison meeting on Thursday 26th March 2015. The meeting was advised that the main item on the agenda was the future allocation of the concurrent grant however, as not all Councils had responded to Newport City Council's recent consultation, the results would not be available until the next liaison meeting in June.

b. One Voice Wales Annual Conference / AGM

The meeting noted that motions are invited for debate at the One Voice Wales Annual Conference / AGM being held on Saturday 3rd October 2015. Motions must arrive no later than 30th April 2015 and must reflect a national issue or problem.

c. Internal Audit

Members noted that the internal audit for the Community Council will be carried out week commencing 20th April 2015 by the appointed internal auditor.

2568 PLAYING FIELD MATTERS

a. Weekly Inspection Report

Members were advised that the straps on the swing need to be replaced as soon as possible. It is anticipated that this will be carried out in conjunction with the installation of the new play equipment and pathway.

b. Big Lunch

Members considered the request from the Llanvaches Events Committee to suspend the Bye Laws on the Llanvaches playing field in order to facilitate the Big Lunch event on Saturday 6th June 2015. Members noted that there will be small marque erected to host a dog show for the residents of Llanvaches and inflatable play equipment. The Events Committee have confirmed that there will be litter bins available, that they have adequate insurance cover and posters advertising the event which will be erected nearer the time.

RESOLVED:-

To suspend the Bye Laws on the Llanvaches playing field in order to facilitate the Big Lunch event on Saturday 6th June 2015 subject to sight of the insurance documentation covering the event.

2569 PUBLIC PARTICIPATION

A resident commended the Community Council on the standard of the recent grass cutting and requested sight of the cutting schedule from the City Council.

A resident requested that the grass be cut before the Big Lunch on Saturday 6th June 2015.

Ward Councillor Ray Mogford advised the meeting that he would take forward the matter of the damaged wall at Rectory Road.

2570 MATTERS OF LOCAL INTEREST OR CONCERN

a. Road Safety Concerns

Members agreed that putting polite notices on the cars parked on the T junction at the end of Wentwood Drive would not be the best course of action as this could cause animosity between the Community Council and car owners. It was suggested that reference be made in the “Community First” magazine asking drivers to help with the road safety and to park away from the T junction.

b. Village Green Planting

Members noted that Chepstow Garden Centre have offered Llanvaches Community Council a discount on any plants or bulbs which are purchased there. The local resident taking over the planting of the village green has been advised and will commence planting once the bulbs have finished flowering.

2571 CORRESPONDENCE LIST

Members received and considered the correspondence set out in the schedule emailed to members prior to the meeting.

2572 PLANNING MATTERS

None.

2573 FURTHER COMMENTS FOR FUTURE CONSIDERATION

Dogs not on leads had been sighted in the playing field which is contrary to the Bye Laws which exist there. The Clerk to put a reminder of the Bye Laws in the next submission to the “Community First” magazine.

2574 DATE OF NEXT MEETING

The Annual meeting of Llanvaches Community Council would be held on Tuesday, 19th May 2015 at 7.00pm in the Church Hall, Llanvaches.

EXCLUSION OF PRESS AND PUBLIC

RESOLVED

To exclude the press and public owing to the confidential nature of the following items:

Item 2566 (c) Play Equipment and Pathway Quotations.

2566 c. Play Equipment and Pathway Quotations

Members considered the three quotations which had been received for the replacement play equipment and pathway. One contractor recommended that the rubber mulch path should be laid on a base of tarmac to ensure that there is no movement of the path in the preceding years, however if tarmac is being laid then the suggestion would be not to lay rubber mulch on top of the tarmac except around the play equipment.

Concerns were raised as to the cost of a rubber mulch path and questioned why it only comes with a 5 year guarantee.

One of the quotations did not specify the type of material being used on the path and Members suggested that it may be beneficial to invite the contractors who have tendered to a meeting of the Council to further clarify their quotations and to answer any questions which Members may have.

RESOLVED:-

To convene an extraordinary meeting of Council at 7.00pm on Tuesday, 5th May 2015 to consider the quotations received for the pathway and playground equipment in the Llanvaches playing field. Two of the contractors who have submitted quotations to be invited to the meeting to enable Members to have full clarification of the quotations and to ask any questions which may arise.

The meeting closed at 8.25pm

Signed **CHAIRMAN**

Date.....