

LLANVACHES COMMUNITY COUNCIL
POLICY
NON COUNCIL CONTRACTOR ACCESS TO
LLANVACHES PLAY AREA AND GLEBELANDS FOOTBALL FIELD

In order to protect the trees in the playing field, some of which have been planted by villagers, the following conditions are to be adhered to:

1. No trees on Community Council leased land are to be cut without prior agreement and assessment by Llanvaches Community Council.
2. Residents are only authorised to cut back any overhang in their own gardens.
3. The Community Council will assess each request and either ask Newport City Council to carry out any works or employ its own contractors.

N.B Residents requesting the Community Council to have trees cut down should cross reference [Newport City Council's Tree Policy](#).

All requests are to be submitted in writing and will be for the Council to consider at the next available meeting. Requests should include the following:

1. Sight of Public Liability Insurance (not the schedule) prior to commencement of the works.
2. Contractor to provide a copy of their Risk Assessment and / or Safety Method Statement prior to commencement of the works.

If the request is grant the following will need to be adhered to:

1. A nominated Councillor to be on site to ensure that gates are locked whilst the work is carried out.
2. Immediate area of work to be cordoned off with hazard tape.
3. Contractors to discuss with the Community Council what works is being carried out.

LLANVACHES COMMUNITY COUNCIL

RISK ASSESSMENT

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LLANVACHES PLAY AREA AND GLEBELANDS FOOTBALL FIELD

Risk Identified or Potential Hazard	Possible Harm	Possible Solution	Risk Rating before / after	Who effected
Suitably qualified persons / Contractor Competency	Injury to third party	Sight of contractors Public Liability Insurance Certificate (not schedule). Contractor to provide a copy of their Risk Assessment and or Safety Method Statement prior to commencement of the work.	High / low	Service users
Moving vehicles	Injury to third party	Fields to be locked when contractors are working in the area.	High / low	Service users
Use of machinery i.e. wood chippers	Injury to third party	Fields to be locked when contractors are working. Immediate area of work to be cordoned off with hazard tape.	High / low	Service users
Damage to grass from vehicles entering in wet weather and causing a slip hazard	Injury to third party	Any works are to be completed in Spring and Autumn and on dry days where possible. Councillors to inspect the grass once the contractor has finished to confirm area is safe to be re-opened.	High / low	Service users
Tree branches falling	Injury to third party	Where contractors are working areas are to be cordoned off with hazard tape	High / low	Service users