

# LLANVACHES COMMUNITY COUNCIL

email [llanvachesclerk@gmail.com](mailto:llanvachesclerk@gmail.com)  
www.llanvachescommunitycouncil.org.uk

10<sup>th</sup> February 2021

Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of Llanvaches Community Council to be held via Zoom on **Tuesday, 16<sup>th</sup> February 2021 at 7.00pm**, for the purpose of transacting the following business.

### *Join Zoom Meeting*

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUFkTktSUGl4cGZqVWx4dz09>

*Meeting ID: 697 557 3507*

*Passcode: 6mNUsi*

Yours faithfully

*Lucy Allen*

Clerk to Llanvaches Community Council

## Agenda

**3384 Apologies for absence**

**3385 Declarations of interest in items on the agenda**

**3386 Minutes**

To approve the minutes of the ordinary meeting of Council on Tuesday, 19<sup>th</sup> January 2021.

**3387 Matters arising from the minutes**

To report matters arising from the minutes of the ordinary meeting on Tuesday, 19<sup>th</sup> January 2021 not on the agenda, *for information only*.

**3388 Financial Matters**

**a. Zoom Subscription**

To approve the purchase of an annual Zoom subscription to better facilitate Council meetings and allow members of the public to attend at a cost of £14.39 (inc VAT) per month. Once face to face meetings can resume the contract will be cancelled (*LGA 1972, s111*).

**b. Webcam Purchase**

To confirm the purchase of a webcam for use by the Chairman to better facilitate Council meetings at a cost of £59.28 plus VAT (inc VAT) (*LGA 1972, s111*).

**c. Payment of Accounts**

To confirm payments made and payments due.

**d. Cash Book and Bank Reconciliation**

To approve the cash book and bank reconciliation for January 2021.

- 3389 Council Management Matters**
- a. Outstanding queries from previous meetings**  
To receive and consider the list of outstanding queries awaiting completion following Community Council meetings.
- b. Consultation - New draft Guidance Code of Conduct**  
To consider the new draft Guidance on the Code of Conduct for members of County and Community/Town Councils and, if appropriate, to submit any comments by 28 February 2021 (*attached*).
- 3390 Ward Member Report**  
To receive an update from the Ward Councillor on any issues relating to the village.
- 3391 Playing Field Matters**
- a. Fortnightly Inspection Report**  
To receive the fortnightly inspection report.
- b. Annual Inspection**  
To note the response from Wicksteed regarding the seizing of the shackle which has been highlighted on the annual inspection:  
*“At the time of my inspection it had seized again try lubricating it with WD40 on a regular basis as this can help”.*
- 3392 Public Participation**  
Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.
- 3393 Matters of local interest or concern**
- 3394 Correspondence List**  
To receive and consider correspondence set out in the schedule emailed to members prior to the meeting.
- 3395 Planning Matters**
- a. Consultation - Newport Replacement Local Development Plan**  
To consider a response to the consultation on two key Local Development Plan Documents:  
1. The Review Report and Delivery Agreement - sets out the results of an analysis of the previous LDP and proposes the method of undertaking the replacement LDP.  
2. The Delivery Agreement – Sets out the proposed timetable and Community Involvement Scheme which explains who, when and how engagement will occur over the key stages of the replacement LDP process.
- b. Consultation – Newport Local Development Plan 2011-2026 Supplementary Planning Guidance**  
To consider a response to the consultation on the below draft documents which have been prepared to supplement policies in the Adopted Local Development Plan. Copies are available to download from the Council website [www.newport.gov.uk/haveyoursay](http://www.newport.gov.uk/haveyoursay)
- **Shopfront Design SPG**
  - **Affordable Housing SPG (amended)**
  - **Flat Conversions SPG (amended)**

**3396 Further comments for future consideration**

**3397 Date of next meeting**

To confirm that the next meeting of Llanvaches Community Council will take place on Tuesday, 17<sup>th</sup> March 2021 at 7.00pm via Zoom.