

11th January 2024

Dear Councillor

You are hereby summoned to attend the **Ordinary** Meeting of Llanvaches Community Council to be held via Zoom on **Tuesday, 16th January 2024 at 7.00pm**, for the purpose of transacting the following business.

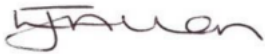
Join Zoom Meeting

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUFkTktSUGl4cGZqVWx4dz09>

Meeting ID: 697 557 3507

Passcode: 6mNUsi

Yours faithfully



Lucy Allen
Clerk to Llanvaches Community Council

Agenda

3798 Apologies for absence

3799 Declarations of interest in items on the agenda

3800 Minutes

To approve the [minutes of the ordinary meeting of Council on Tuesday, 14th November 2023](#).

3801 Matters arising from the minutes

To report matters arising from the minutes of the ordinary meeting on Tuesday, 14th November 2023 not on the agenda, *for information only*.

3802 Financial Matters

a. Annual Churchyard grants

To resolve to make a contribution to Tabernacle United Reform Church, Bethany Baptist Church, St Dubritius Church and Gilgal Chapel for which a budgetary provision of £100 per church has been made (*LGA 1972, s214*).

b. Clerk Expenses

To ratify the purchase, made by the Clerk, of batteries for the Christmas Tree at a cost of £12.50 (*LGA 1972, s144*).

Payment made under Financial Regulation 3.6 "The Clerk shall be allowed to spend up to £35 in any month without prior authorisation from Council...this will cover office supplies and small item purchases. The payments made will be presented for Councillors' consideration at their meeting immediately after the payment ...overall spending of this type will be closely monitored."

c. Payment of Accounts

- i. To confirm [payments due for December 2023 and January 2024](#).
- ii. To approve that all future payments to Cloud Next, email host, can be made by PayPal.

d. Receipts, Payments and Bank Reconciliation

- i. To approve the [receipts and payments November and December 2023](#).
- ii. To approve the [bank reconciliation for November 2023](#).

iii. To approve the [bank reconciliation for December 2023](#).

3803 Council Management Matters

a. Outstanding queries from previous meetings

To [receive and consider the list of outstanding queries](#) awaiting completion following Community Council meetings.

b. Lease renewal – Llanvaches Sports Field

To note the signing of the [Statutory Declaration by Tenant](#) confirming that sections 24-25 of the Landlord and Tenant Act 1954 are not to apply to a business tenancy. This was undertaken at a cost of £10.00 which arose from the need for a solicitor empowered to administer oaths to witness the document.

c. Internal Audit

To [receive and approve the Terms of Engagement](#) from the Internal Auditor.

d. Community Council Facebook Page

To consider setting up a Facebook page specifically for the Community Council business.

3804 Ward Member Report

To receive an update from the Ward Councillors on any issues relating to the village.

3805 Playing Field Matters

a. Fortnightly Inspection Report

To receive and discuss any issues arising from the fortnightly inspection report.

3806 Public Participation

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

3807 Planning Matters

a. Revised Local Development Plan (RLDP)

i To receive any updates.

3808 Correspondence List

To receive and consider correspondence set out in the schedule.

3809 Matters of local interest or concern

To receive any matters of local interest or concern, *for information only*.

3810 Further comments for future consideration

To be added to the next agenda for consideration.

3811 Date of next meeting

To confirm arrangements for the next Ordinary meeting of Llanvaches Community Council on Tuesday, 20th February 2024 at 7.00pm.

3812 Exclusion of Press and Public

To consider exclusion of the press and public for the discussion of **Item 3813 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

3813 Playing Field

To receive any updates in regards the playing field.