

# LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council  
Held via Zoom remote meetings on  
**Tuesday, 20<sup>th</sup> April 2021 at 7pm**

## Present

Chair:	Cllr K James
Councillors:	E Addis, C Bevan, K James, D Kew, C Wynn
City Councillor:	R Mogford
In Attendance:	Mrs Lucy Allen (Clerk)
Public Attendance:	2

**In the absence of the Cllr D Boulton, Members considered nomination of a Councillor to Chair the meeting.**

### **Resolved:**

**That Cllr Kay James chair the Community Council meeting in the absence of Cllr Dan Boulton.**

**3416 Apologies for absence**  
Cllr Dan Boulton.

**3417 Declarations of interest in items on the agenda**  
None.

**3418 Casual Vacancy – Co-option**  
Members considered the co-option of Mr Clive Bevan to the position of Community Councillor to fill one of the two current vacancies.

### **Resolved:**

To co-opt Mr Clive Bevan to the position of Community Councillor, proposed by Cllr Wynn, seconded by Cllr Addis and agreed unanimously.

**3419 Minutes**  
Cllr Wynn proposed that the minutes of the ordinary meeting of Council on Tuesday, 16<sup>th</sup> March 2021 be accepted as a true record, seconded by Cllr Kew and agreed unanimously. The minutes will be signed at the next available opportunity due to the Covid-19 restrictions.

**3420 Matters arising from the minutes**  
**Item 3405 Matters arising from the minutes, Item 3388 Webcam Purchase** – Members were advised that a copy of the asset register would be approved at a future meeting as part of the financial year end process.

**3421 Financial Matters**  
**a. One Voice Wales Annual Membership**  
Members considered renewal of the annual membership to One Voice Wales.

**Resolved:**

To renew the annual membership to One Voice Wales at a cost of £58.00 (*LGA 1972, s143*), proposed by Cllr Wynn, seconded by Cllr Kew and agreed unanimously.

**b. Payment of Accounts**

Payee	Description	Cheque Number	Amount
L Allen	Clerks Salary – March	Standing Order	£217.53
Newport CC	Grounds Maintenance Q4	001014	£392.44
One Voice Wales	Annual Membership	001015	£ 58.00
<b>TOTAL</b>			<b>£667.97</b>

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Kew and agreed unanimously.

**c. Cash Book and Bank Reconciliation**

The adoption and reconciliation of the Community Council’s bank accounts for March 2021 was confirmed.

**d. Quotation for work to Glebelands Football Field**

Members considered the quotation received for various improvements to the football field.

**Resolved:**

To approve the quotation received from Greenleif Landscapes to undertake the following works in the Football Field at a cost of £1,360 (*LG (Misc Prov) 1976, s19*). Proposed by Cllr Wynn, seconded by Cllr Key and agreed unanimously, work to be carried out:

- Supply and fit replacement vehicle entrance gate.
- Bridge area - remove old pedestrian gate and fit onto new bridge and supply and fit 4x2” rails in place of previous gate position.
- Roadside pedestrian area gate area - Supply agricultural stock proof wire fencing and stakes.
- Tidy up area of previous fallen tree/grade/remove debris and grass seed, to enable mowing.
- Coppice area - thin vegetation/crown lift tree canopy/grade and grass seed.
- Area between previous fallen tree and coppice - grade and seed etc.
- Supply and plant 3x trees/stake and tie.
- Supply hedging transplants/spiral guards and canes. Area to be planted near roadside pedestrian gate.
- Tidy up area.

**e. Grounds Maintenance quotation 2021 -2022**

Members considered the quotation received for the Grounds Maintenance contract for 2021 – 2022.

**Resolved:**

To approve the quotation received from Newport City Council to undertake the Grounds Maintenance contract for 2021 – 2022 at a cost of £1,372,94 (*LG (Misc Prov) 1976, 219*). Proposed by Cllr Addis, seconded by Cllr Wynn and agreed unanimously.

**f. 4<sup>th</sup> Quarter Budget Monitoring Report**

To adopt the 4<sup>th</sup> quarter budget monitoring report to end of March 2021.

## 3422 COUNCIL MANAGEMENT MATTERS

### a. Outstanding queries from previous meetings

Members received and considered the list of outstanding queries awaiting completion following Community Council meetings as follows:

Footbridge: No response received by NCC. Work to be carried out at part of the quotation approved in item 3421(d).

Drains: no update received, item to be kept on list.

Bollards Tabernacle Road: request has been sent to Newport City Council highways.

Millbrook Lane – Road Damage: request has been sent to Newport City Council highways,

### b. Local Government and Elections (Wales) Act 2021

Members received a summary of the key provisions of the Local Government and Elections (Wales) Act 2021.

### c. Complaints Procedure

Members considered the Complaints Procedure.

#### **Resolved:**

To adopt the Complaints Procedure for Llanvaches Community Council. Proposed by Cllr Wynn, seconded by Cllr Kew and agreed unanimously.

## 3423 Ward Member's Report

Apologies were received from Cllr Routley and Cllr Mogford reported on the following:

Footpaths: a resident had recently had a fall due to the state of the footpaths which has been reported to NCC.

Highways: potholes have been reported to NCC and work will hopefully be scheduled in.

Cllr Mogford confirmed that there is a summary document which he will forward to the Clerk for dissemination to Councillors detailing several issues which have been raised with NCC.

This includes potholes, flooding, and other highways issues.

Flooding: recent flooding issues particularly at the Rock and Fountain are still being investigated.

Fibre Broadband: there are potential issues with double funding from both Spectrum and BT Internet in the village

It was agreed that, as reported at the last meeting, the Ward Members would produce a document to be made available prior to the next meeting detailing all outstanding issues with NCC.

## 3424 PLAYING FIELD MATTERS

### a. Fortnightly Inspection Report

Members received the fortnightly inspection report and noted that there is concern over one of the trees in the playing field which will be monitored.

## 3425 Public Participation

BT Fibre: hoping to complete work in the village by June.

Pavements: Screed is breaking down throughout the area therefore request that NCC undertake a wider review of the state of the pavements throughout the village.

## 3426 Matters of local interest or concern

Spectrum works: noted that the tarmac recently put down by the contractor is already starting to melt in the warmer weather. Photos to be forwarded to the Clerk who will undertake to contact Spectrum to discuss. It was further noted that much of the grass had been damaged by contractor vehicles and that it was important that Spectrum restore this to how it was found.

**3427 Correspondence List**

The meeting received the correspondence set out in the schedule. Clarification was sought on several items which had been copied into the Ward Members and should be documented on their new monthly report.

**3428 Planning Matters**

**a. Members considered the following Planning Application.**

**Planning Application Number:** 21/0354  
**Address:** The Rams Barn Tabernacle Road Llanvaches  
**Proposal:** Erection of detached garage

**Recommendation:** **Approved**

*With the consent of the Chair, the Clerk reported the following item received too late for the agenda, for decision.*

**Planning Application Number:** 21/0333  
**Address:** Fir Tree Cottage, Mynydd Alltir-fach Lane Llanvaches  
**Proposal:** Two storey side and rear extension.

**Recommendation:** **Approved**

**3429 Further comments for future consideration**

None.

**3430 Date of next meeting**

Confirmed that the Annual meeting will take place on Tuesday, 18<sup>th</sup> May 2021 at 7.00pm via Zoom meetings.

The meeting closed at 8.10pm

**Signed .....** **CHAIRMAN**                      **Date.....**