

LLANVACHES COMMUNITY COUNCIL

Minutes of the **Ordinary** Meeting of Llanvaches Community Council held via Zoom remote meetings on Tuesday, 16th April 2025 at 7pm

Present:

Chair: Cllr K James

Councillors: D Kew, I Norrie

City Councillor:

In Attendance: Mrs Lucy Allen (Clerk)

Public Attendance: 1

3846 Apologies for absence

Cllr Wynn.

3847 Declarations of interest in items on the agenda

None.

3848 Minutes

The Minutes of Council meeting held on the 19th March 2024 were approved as a true record and will be signed at the next available opportunity. Proposed by Cllr Norrie, seconded by Cllr Kew and agreed unanimously.

3849 Matters arising from the minutes

None.

3850 Financial Matters

a. Payment of Accounts

L Allen	Clerks Salary – April	Standing Order	£268.62
Zoom	Hybrid meeting March	PAYPAL BACS	£15.59
Vision ICT	Website upgrade	001091	£150.00
Gordon Play	Annual inspection	001092	£180.00
Total			£614.21

Proposed by Cllr James, seconded by Cllr Kew and approved unanimously.

b. Receipts, Payments and Bank Reconciliation

i. The adoption of the receipts and payments March 2024.

ii. The adoption of the bank reconciliation for March 2024.

c. One Voice Wales – Membership Renewal

Members considered the renewal of the annual membership to One Voice Wales.

Resolved:

To renew the Community Councils annual membership to One Voice Wales at a cost of £69.00 (*LGA 1972, s143*). Proposed by Cllr James, seconded by Cllr Norrie and agreed unanimously.

3851 Council Management Matters

a. Outstanding queries from previous meetings

Members received and considered the list of outstanding queries awaiting completion following Community Council meetings and noted the following:

Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field

Update: quote received of £900 for removal of ash tree near road – hold until required.

April Update: Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

Min Ref 3643 – Public Participation

ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

Action: keep on file and chase periodically

Min Ref 3657 - Council Management Matters, c. Warning signage re

heavy/wide/long vehicles on Gilfach Lane.

Update 25.7.23 – NCC response - location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

Action: keep on file and chase periodically

Min Ref 3674 - Public Participation

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

Action: see action under 3643 above

3834 Financial Matters

c. Churchyard grant – Llanvaches PCC

To write to Llanvaches PCC thanking them for the letter and that the Community Council will consider an increase during the next budget setting process.

3835 Council Management Matters

b. Website

To approved changing the website from http to https at a cost of £125.00 plus VAT for the first 2 years and £50.00 plus VAT for every 2 years thereafter.

April Update – Action completed remove from report.

3837 Playing Field Matters

3) A number of bricks on left hand side of playing field near boundary hedge in children's playing field are still in Children's Play Area. The bricks should be removed for Health and Safety reasons. A pipe (maybe a water pipe) is also next to the bricks.

April Update – query raised with Welsh Water requesting they carry out an inspection, arranged for 23rd April 2024.

3845 Playing Field

To write to the resident requesting reinstatement of the non-public right of access and install a gate.

April update – letter sent 26th March 2024 by recorded delivery.

3852 Ward Member Report

None. Apologies received from Cllr W Routley as he is attending Langstone Community Council meeting.

3853 Playing Field Matters

a. Fortnightly Inspection Report

Members received the fortnightly inspection report and noted the following:

Children's Playing Field:

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field the gap is partially closed.
- 2) Only one grass cut in April 2023 - one grass cut by NCC due to Llanvaches Community Council in 2024.
- 3) A number of bricks on left hand side of playing field near boundary hedge in children's playing field are still in Children's Play Area. The bricks should be removed for Health and Safety reasons. A pipe (maybe a water pipe) is also next to the bricks. Welsh Water inspecting 24.4.24.
- 4) Zip Wire is quite low to the ground when a child sits on the seat.
- 5) Children's two swing seats split on side - monitor.
- 6) A number of items on swing chains are getting rusty - monitor.
- 7) Request NCC to cut the grass shorter - after the first cut of the year on 11 April 2024 the grass is still quite long.

Sports Field:

See 7 above.

Resolved

To request that Newport City Council schedule in the owed grass cut as soon as possible and for the grass to be cut shorter.

b. Annual Inspection

Members received the annual play inspection and noted that there were no high risk priorities and only one item, the zip line, had been marked as medium risk.

Resolved:

To arrange to have the Zip Wire adjusted to within the required ground clearance (currently less than the minimum permitted of 350mm (loaded with 69.5kg)). In addition, to ask if Newport City Council could jet wash all the play equipment.

3854 Public Participation

The resident who kindly tends the village green apologised for the condition of the tulips this year, unfortunately due to the wet weather the display has not been as successful. The Community Council thanked the resident for looking after this area.

Concern was raised over Three Cornered Garlic which is growing on the side of Tabernacle Lane and is an invasive species. Council advised that this can be raised through Newport City Council and for the Clerk to contact City Councillor Ray Mogford as he had commented on social media that he would take the matter forward.

3855 Planning Matters

a. Newport City Council - Replacement Local Development Plan

No update.

3856 Correspondence List

Received and considered correspondence set out in the schedule.

3857 Matters of local interest or concern

None.

3858 Further comments for future consideration

None.

3859 Date of next meeting

Confirmed that the Annual meeting of Llanvaches Community Council will be on Tuesday, 21st May 2024 at 7.00pm via Zoom.

3860 Exclusion of Press and Public

Resolved:

To exclude the press and public for the discussion of **Item 3861 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

3861 Playing Field

Members noted that the letter had been sent by recorded delivery on 26th March 2024 and that a response was required within 6 weeks.

The meeting closed at 7.55pm

SignedCHAIR

Date.....