

LLANVACHES COMMUNITY COUNCIL

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www.llanvachescommunitycouncil.org.uk

15th May 2025

Dear Councillor

You are hereby summoned to attend the **Annual** Meeting of Llanvaches Community Council to be held via Zoom on **Tuesday, 20th May 2025 at 7.00pm**, for the purpose of transacting the following business.

Join Zoom Meeting

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUlkTktSUl4cGZqVWx4dz09>

Meeting ID: 697 557 3507

Passcode: 6mNU5i

Yours faithfully



Lucy James
Clerk to Llanvaches Community Council

Agenda

4022 Election of Chair

To elect a Chair for the year 2025/2026.

4023 Installation of Chair

To receive the Chair's Declaration of Acceptance of Office *to be signed following the meeting*.

4024 Apologies for absence

4025 Declarations of interest in items on the agenda

4026 Minutes

To approve the [minutes of the Ordinary meeting of Council on Tuesday, 15th April 2025](#).

4027 Matters arising from the minutes

To report matters arising from the minutes of the Ordinary meeting on Tuesday, 15th April 2025 not on the agenda, *for information only*.

4028 Financial Matters

a. Annual Insurance Renewal

- i. To undertake a [review of the asset register for insurance purposes](#).
- ii. To [review the schedule of insurance](#).
- ii. To approve the renewal of the annual insurance at a cost of £620.62 for 2025/26 (*LGA 1972, s111*).

b. Payment of Accounts

- i. To confirm payments due for May 2025.

c. Cash Book and Bank Reconciliation

- i. To approve the [receipts and payments for April 2025](#).
- ii. To approve the [bank reconciliation for April 2025](#).

d. Independent Remuneration Panel for Wales

To consider the [recommendations in the report for payments to Members of Community and Town Councils](#).

4029 Council Management Matters

a. Outstanding queries from previous meetings

To receive and consider the [list of outstanding queries awaiting completion following Community Council meetings](#).

b. Schedule of Meetings

To approve the [Schedule of Meetings for the civic year 2025 – 2026](#).

c. Code of conduct

To receive a [copy of the Councils adopted Code of Conduct](#).

d. Financial Regulations

To undertake the [annual review of the Financial Regulations](#).

e. Standing Orders

To undertake the [annual review of the Standing Orders](#).

4030 Ward Member Report

To receive an update from the Ward Councillors on any issues relating to the village.

4031 Playing Field Matters

a. Fortnightly Inspection Report

To receive and consider the fortnightly inspection report.

b. Right of Access

To receive an update on the Right of Access and consider next steps.

c. Playing field entrance

i. To consider [correspondence from Newport City Council regarding the installation of a white line and costs associated](#).

ii. To consider the [report detailing costs to install a small no parking sign on the entrance to the Playing field in Wentwood Drive](#).

d. Maintenance of the Playing field hedges and Village Boundary

To consider the maintenance of playing field hedges and village boundary – *deferred from the last meeting due to Councillor absence*.

4032 Public Participation

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

4033 Matters of local interest or concern

4034 Correspondence List

a. To receive and consider [correspondence set out in the schedule](#).

4035 Planning Matters

a. Revised Local Development Plan

To receive any updates.

4036 Further comments for future consideration - items for next meeting

4037 Date of next meeting

To confirm arrangements for the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 17th June 2025 at 7.00pm.