

# LLANVACHES COMMUNITY COUNCIL

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[www.llanvachescommunitycouncil.org.uk](http://www.llanvachescommunitycouncil.org.uk)

12<sup>th</sup> June 2025

Dear Councillor

You are hereby summoned to attend the **Ordinary** Meeting of Llanvaches Community Council to be held via Zoom on **Tuesday, 17th June 2025 at 7.00pm**, for the purpose of transacting the following business.

## ***Join Zoom Meeting***

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUZkTktSUGl4cGZqVWx4dz09>

**Meeting ID: 697 557 3507**

**Passcode: 6mNU5i**

Yours faithfully



Lucy James  
Clerk to Llanvaches Community Council

## **Agenda**

### **4038 Apologies for absence**

### **4039 Declarations of interest in items on the agenda**

### **4040 Minutes**

To approve the [minutes of the Annual meeting of Council on Tuesday, 20<sup>th</sup> May 2025](#).

### **4041 Matters arising from the minutes**

To report matters arising from the minutes of the Annual meeting on Tuesday, 20<sup>th</sup> May 2025 not on the agenda, *for information only*.

### **4042 Financial Matters**

#### **a. Payment of Accounts**

i. To confirm [payments due for June 2025](#).

#### **b. Cash Book and Bank Reconciliation**

i. To approve the [receipts and payments for May 2025](#).

ii. To approve the [bank reconciliation for May 2025](#).

#### **c. Internal Audit 2024/2025**

To consider the [report from the Internal Auditor in respect of the Council's accounts for the year ending 31<sup>st</sup> March 2025](#).

#### **d. Annual Governance Statement**

To complete the [Annual Governance Statement / Checklist for the Financial Year End](#) (page 2 of the Annual Return).

#### **e. Year End Accounts and Annual Return**

i) To consider the [Year End accounts and Annual Return for the year ending 31<sup>st</sup> March 2025](#).

ii) To sign the Year End Accounts and Annual Return for the year ending 31st March 2025.

### **4043 Council Management Matters**

#### **a. Outstanding queries from previous meetings**

i. To receive and consider the list of [outstanding queries awaiting completion](#) following Community Council meetings.

**b. Corporate Governance - Review of Internal Control Procedures**

In compliance with the Accounts and Audit (Wales) Regulations 2014 to undertake a [review of the Council's systems of internal control](#). The recommended approach to the review is set out in the Clerk's report.

**c. Corporate Governance - Review of Effectiveness of Internal Audit 2023/2024**

In compliance with the Accounts and Audit (Wales) Regulations 2014 to undertake a [review of the effectiveness of the Council's internal audit arrangements](#). The recommended approach to the review is set out in the Clerk's report.

**d. One Voice Wales**

To consider [correspondence received from One Voice Wales regarding attendance at meetings](#).

**e. Newport City Council – Liaison meetings**

To note that the next Liaison Meeting with Community Councils is due to take place on Thursday 26th June 2025 at 6pm in Committee Room 1 in the Civic Centre. Members to consider attendance and any agenda items for inclusion in a forward work programme.

**4044 Ward Member Report**

To receive an update from the Ward Councillors on any issues relating to the village.

**4045 Playing Field Matters**

**a. Fortnightly Inspection Report**

To receive and consider the fortnightly inspection report.

**b. Annual Play Inspection**

To consider the [Annual Play Inspection report](#).

**c. Right of Access**

i. To receive [correspondence from a resident](#).

ii. To agree next steps.

**4046 Public Participation**

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

**4047 Matters of local interest or concern**

**4048 Correspondence List**

a. To receive and consider correspondence set out in the schedule.

**4049 Planning Matters**

**a. Revised Local Development Plan**

To receive any updates.

**4050 Further comments for future consideration - *items for next meeting***

**4051 Date of next meeting**

To confirm arrangements for the next Ordinary meeting of Llanvaches Community Council on Tuesday, 15<sup>th</sup> July 2025 at 7.00pm.