

LLANVACHES COMMUNITY COUNCIL

Email llanvachesclerk@gmail.com
www.llanvachescommunitycouncil.org.uk

11th September 2025

Dear Councillor

You are hereby summoned to attend the **Ordinary** Meeting of Llanvaches Community Council to be held online via Zoom on **Tuesday, 16th September 2025 at 7.00pm**, for the purpose of transacting the following business.

Join Zoom Meeting

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUlkTktSUGl4cGZqVWx4dz09>

Meeting ID: 697 557 3507

Passcode: 6mNUsi

Yours faithfully



Lucy James
Clerk to Llanvaches Community Council

Agenda

4067 Apologies for absence

4068 Declarations of interest in items on the agenda

4069 Minutes

To approve the [minutes of the Ordinary meeting of Council on Tuesday, 15th July 2025](#).

4070 Matters arising from the minutes

To report matters arising from the minutes of the ordinary meeting on Tuesday, 15th July 2025 not on the agenda, *for information only*.

4071 Financial Matters

a. Payment of Accounts

i. To confirm [payments due for August and September 2025](#).

b. Cash Book and Bank Reconciliation

i. To approve the [receipts and payments for July and August 2025](#).

ii. To approve the [bank reconciliation for July 2025](#).

iii. To approve the [bank reconciliation for August 2025](#).

c. Stop Cheque

To note that cheque numbered 001117 for £150.00 has not been received by the payee, Vision ICT. Members to confirm re-issue of the cheque and placing a stop on the original.

d. National Pay Award

To note that [National Joint Council for Local Government Services \(NJC\) has reached an agreement on rates of pay applicable from 1 April 2025 to 31 March 2026](#). As the Clerk is employed under NJC the pay award will be implemented in October with back pay calculated to 1.4.25 – *confidential report attached*.

4072 Council Management Matters

a. Outstanding queries from previous meetings

i. To receive and consider the [list of outstanding queries awaiting completion](#) following Community Council meetings.

b. Newport City Council – (various roads, Newport) (30 mph speed limit) (no. 2) order 2025

To note that [Newport City Council have made the following order that 30 mph restriction be imposed on the following lengths of road relevant to Llanvaches](#):

10. Pike Road: for its entire length.
11. Llanvaches Lane: from its junction with Pike Road to a point 115 metres west of its junction with Tabernacle Road.
12. Millbrook Lane: from its junction with Lime Kiln Court for a distance of 50 metres north

c. Welsh Government Consultation

To consider a response to the [Welsh Government consultation on revisions to the separate collection of waste materials for recycling: A Code of Practice for Wales](#) – closing date 22.10.25.

4073 Ward Member Report

To receive an update from the Ward Councillors on any issues relating to the village.

4074 Playing Field Matters

a. Fortnightly Inspection Report

- i. To receive and consider the fortnightly inspection report.
- ii. To nominate Councillors to undertake the inspections during October, November, December and January.
- iii. To note that due to the drought conditions and not wanting to burn off the grass Newport City Council will owe the Community Council two grass cuts from July which will be added onto the end of the mowing season.
- iv. To consider [correspondence from a resident regarding the footpath in the playing field](#).

b. Right of Access at Birchfield

To note that arrangements are being made to meet with the residents.

4075 Public Participation

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

4076 Matters of local interest or concern

4077 Correspondence List

To receive and consider [correspondence set out in the schedule](#) and in addition:

- i. letter from resident regarding a collapsed wall in the village – *emailed separately due to the inability to redact the number of references to residents names and addresses.*

4078 Planning Matters

a. Revised Local Development Plan

To receive any updates.

b. Delegated Decisions

To note the following decisions by Newport City Council during the Summer Recess:

Application: 25/468

Address: Trostrey Cottage, Trostry Lane, Llanvaches, Newport, NP16 6LZ

Proposal: Partial discharge of condition 3 (part a only) of 23/0207 single storey extension with pv array, new entrance porch and associated landscaping works to existing cottage (resubmission)

Decision: Approve

c. Planning applications on weekly planning list – no consultation request received

Application No. 25/0469

Type: Lawful Development

Site: Hawthorn House Whitebrook Lane Llanvaches Newport NP26 3BA

Proposal Lawful development certificate for the proposed conversion of domestic garage into ancillary living accommodation including the erection of a small extension to form a bathroom.

d. Planning Enforcement

To receive the [response from Planning Enforcement following a site visit in July and consider any next steps](#) – *full email chain attached and redacted where necessary.*

4079 Further comments for future consideration - *items for next meeting*

4080 Date of next meeting

To confirm arrangements for the next Ordinary meeting of Llanvaches Community Council on Tuesday, 21st October 2025 at 7.00pm.