

LLANVACHES COMMUNITY COUNCIL

Email llanvachesclerk@gmail.com
www.llanvachescommunitycouncil.org.uk

16th October 2025

Dear Councillor

You are hereby summoned to attend the **Ordinary** Meeting of Llanvaches Community Council to be held online via Zoom on **Tuesday, 21st October 2025 at 7.00pm**, for the purpose of transacting the following business.

Join Zoom Meeting

<https://us02web.zoom.us/j/6975573507?pwd=OWZjUVYyRUlkTktSUGl4cGZqVWx4dz09>

Meeting ID: 697 557 3507

Passcode: 6mNU5i

Yours faithfully



Lucy James
Clerk to Llanvaches Community Council

Agenda

4081 Apologies for absence

4082 Declarations of interest in items on the agenda

4083 Minutes

To approve the [minutes of the Ordinary meeting of Council on Tuesday, 16th September 2025](#).

4084 Matters arising from the minutes

To report matters arising from the minutes of the ordinary meeting on Tuesday, 16th September 2025 not on the agenda, *for information only*.

4085 Financial Matters

a. Payment of Accounts

i. To confirm [payments due for October 2025](#).

b. Cash Book and Bank Reconciliation

i. To approve the [receipts and payments for September 2025](#).

ii. To approve the [bank reconciliation for September 2025](#).

c. Christmas Tree

To consider and, if appropriate, approve the quotation received for the installation of a Christmas Tree on the village green at a cost of £120.00 (*LGA 1972, s145*).

4086 Council Management Matters

a. Outstanding queries from previous meetings

i. To receive and consider any next steps from the list of [outstanding queries awaiting completion](#) following Community Council meetings.

b. Democracy and Boundary Commission Wales – Draft Annual Remuneration Report

To note that the [Draft Annual Remuneration Report 2026/27](#) has been published and is open for consultation until 18 November 2025. The Commission welcomes feedback from all stakeholders to inform the final determinations, which it intends to publish by the end of the year.

c. Newport City Council – Active Travel Consultation

To consider a response to [Newport City Council survey regarding its update of the Active Travel Active Travel Network Map](#) – closing date 17.11.25.

d. Local Government Policy Division

To receive the [Written Statement](#): Update on actions to support the role, governance and accountability of the community and town council sector from the Cabinet Secretary for Housing and Local Government.

e. Newport City Council - Notification of Consultation: Community Boundaries and Electoral Arrangements Review

Newport City Council is undertaking a [comprehensive review of community boundaries and electoral arrangements across the principal council area](#), in line with the requirements of the Local Government (Democracy) (Wales) Act 2013 - closing date 23.11.25.

4087 Ward Member Report

To receive an update from the Ward Councillors on any issues relating to the village.

4088 Playing Field Matters

a. Fortnightly Inspection Report

i. To consider the fortnightly inspection report – *emailed to members prior to the meeting*.

ii. To consider and, if appropriate, approve the quotation received to make good the trampled wire fence and replacement/making good to gate receiver post in the football field at a cost of £380.00 (LG, (Misc Prov), s19).

iii. To consider the [attached report detailing sample signage and costs to advice of uneven ground in the playing field](#).

iv. To note that Newport City Council have confirmed that there are 3 grass cuts outstanding and that they will finish the hedge work in the near future.

4089 Public Participation

Members of the public are invited to address the Community Council for a maximum of 15 minutes and may ask one question plus a related supplementary question.

4090 Matters of local interest or concern

4091 Correspondence List

To receive and consider [correspondence set out in the schedule](#).

4092 Planning Matters

a. Revised Local Development Plan

To receive any updates.

b. Weekly Planning List

To note the following:

Application No: 25/0469

Site: Hawthorn House Whitebrook Lane Llanvaches Newport NP26 3BA

Type: Lawful Development

Proposed Decision Level: Delegated

Proposal: LAWFUL DEVELOPMENT CERTIFICATE FOR THE PROPOSED CONVERSION OF DOMESTIC GARAGE INTO ANCILLARY LIVING ACCOMMODATION INCLUDING THE ERECTION OF A SMALL EXTENSION TO FORM A BATHROOM.

4093 Further comments for future consideration - items for next meeting

4094 Date of next meeting

To confirm arrangements for the next Ordinary meeting of Llanvaches Community Council on Tuesday, 18th November 2025 at 7.00pm.