

LLANVACHES COMMUNITY COUNCIL

Minutes of the **Ordinary** Meeting of Llanvaches Community Council held via Zoom remote meetings on Tuesday, 21st November 2023 at 7pm

Present:

Chair: Cllr I Norrie
Councillors: E Addis, C Bevan, K James, D Kew,
City Councillor: W Routley
In Attendance: Mrs Lucy Allen (Clerk)
Public Attendance: 3

3781 Apologies for absence

Cllr C Wynn.

3782 Declarations of interest in items on the agenda

None.

3783 Minutes

Cllr Norrie proposed that the minutes of the ordinary meeting of Council on Tuesday, 17th October 2023 be accepted as a true record, seconded by Cllr Bevan and agreed unanimously. The minutes will be signed at the next available opportunity.

3784 Matters arising from the minutes

None.

3785 Financial Matters

a. Payment of Accounts

To confirm payments due for November 2023.

L Allen	Clerks Salary – November	Standing Order	£246.62
Zoom	Hybrid meeting October	BACS	£15.59
Total			£262.21

Cllr Norrie proposed the above payments, seconded by Cllr Bevan and agreed unanimously.

b. Receipts, Payments, and Bank Reconciliation

- i. The adoption of the receipts and payments for October 2023.
- ii. The adoption of the bank reconciliation for October 2023.

c. Draft Budget 2024/25

Members considered the draft budget for 2024/25.

Resolved:

To agree the budget of £10,075.00 and to submit a precept request to Newport City Council for the financial year 2024/25 of £10,075.00 calculated as follows:

Tax Base 238.44 Precept per band D property £42.25 Precept Amount £10,074.09 and the difference of £0.91p to be met from the general reserves.

Proposed by Cllr Norrie, seconded by Cllr Bevan and agreed unanimously.

d. Christmas Tree

Members considered the installation of a Christmas Tree on the village green at an approximate cost of £150.00.

Resolved:

To approve the costs associated with installing a Christmas tree on the village green at a maximum cost of £150.00 (*LGA 1972, s144*).

3786 Council Management Matters

a. Outstanding queries from previous meetings

Members received and considered the list of outstanding queries awaiting completion following Community Council meetings and noted the following:

Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field

Update: quote received of £900 for removal of ash tree near road – hold until required – hold until required.

Min Ref 3640 - Council Management Matters - d. Document Storage

Space available to local document storage.

November Update: Forms received from Gwent Archives and arrangements to be made to deposit documents.

Min Ref 3643 – Public Participation

ii. Uneven pavement in Castle Rise is dangerous.

November Update: To chase with the Ward Councillors for an officer from Newport City Council to attend site and review with Community Councillors.

Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide/long vehicles on Gilfach Lane.

25.7.23 – response received “Good afternoon Thank you for your enquiry. Our Traffic Systems Engineer has advised that this location is on the traffic sign maintenance list. We can assure you that it remains our intention to consider this location in future work packages. Unfortunately, other works have been deemed of a higher safety critical status so far this financial year. Many thanks City Services”

November Update: To contact Newport City Council in 2024 for an update.

Min Ref 3674 - Public Participation

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

November Update: To chase with the Ward Councillors for an officer from Newport City Council to attend site and review with Community Councillors.

3738 Playing Field Matters

a. Fortnightly Inspection Report

3) Only one grass cut by NCC in April and June 2023 (should be 2)

24.7.23 – emailed NCC arrange for two extra NCC grass cuts in the Autumn.

31.7.23 – response from NCC to confirm cuts will be added onto year end.

6) Overgrown conifer hedge on right hand side of main entrance into Children's Playing Field also several overhanging brambles.

November Update: letter sent to resident 1.11.23. Members to review over a couple of weeks and if no progress is made then recontact Newport City Council for advice.

3787 Ward Member Report

Members noted apologies received from Cllr Mogford and Routley and the email circulated with the following updates:

Wood Chippings for walkway north of the playing field: Working with Newport City Council to get the chipping delivered when available, volunteers will be notified to help lay down the chippings along the path.

Whitebrook Infrastructure condition report: noted email send to Newport City Council Highways requesting an assessment of the existing condition and a meeting to discuss findings.

Bishton & Langstone Ward Meeting: Ward meeting held which focused on the Replacement Local Development Plan. Attendance from the public was reasonable with approx. 30 people at the meeting.

3788 Playing Field Matters

a. Fortnightly Inspection Report

Members received the fortnightly inspection report and noted the following:

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field there is a small gap in the hedge which is now blocked with a piece of wood.
- 2) Only one grass cut in April and June 2023 (two cuts are listed on NCC Maintenance Ground Sheet 2023-2024 for each month). *Clerk to again request a cut in November.*
- 3) Overhanging conifer hedge on right hand side of entrance into Children's Playing field has not been trimmed - entrance width is approx. 7ft wide. The entrance should be wide enough for emergency vehicles to access the children's play area. *Letter sent to resident 1.11.23.*
- 4) Bricks in children's playing field are still there. The bricks should be removed for safety reasons. *Despite a request to Newport City Council that these be removed they are still in situ – Cllr Norrie agreed to remove the bricks.*
- 5) Zip Wire is quite low to the ground. *Awaiting response from Cllr Wynn to progress with contractor.*
- 6) There is slippery moss on rubber matting around wooden climbing frame and swings. The rubber matting has not been sprayed as stated on NCC Schedule of Works sheet 2023/2024 for Autumn organic spraying. *Clerk to prompt NCC again for this work*
- 7) Football Field: All the Ash trees are now losing their leaves. The tree next to the telephone pole has lost most of its leaves.

3789 Public Participation

Footpaths: Members were advised that the slurry seal was placed on the footpaths a number of years ago and was laid on top of moss. Should Newport City Council be minded repairing the footpaths then it is advisable that any moss is cleared off prior to the works.

3790 Planning Matters

a. Newport City Council - Replacement Local Development Plan

Members considered the draft response to the consultation on the Preferred Strategy (Pre-Deposit Plan), Integrated Sustainability Appraisal Report and Habitats Regulations Assessment and Candidate Site Register and noted the response includes the following:

1. Removal of the village status – changing this to countryside will mean large scale developments will be prohibited as it would be detrimental to the village.
2. Penhow Quarry removal of mineral status – the Community Council are in favour of this but would not want to see any change of use that would be detrimental to the village.
- 3 Long Meadow – development of this land would result in the loss of productive farmland and would exacerbate existing issues with flooding and sewerage as well as traffic congestion on narrow lanes.

Resolved:

For Cllr Bevan to forward the full response to the Clerk to formally respond to the consultation. In addition, the response from the Community Council will be shared as wide as possible to include village notice board, facebook, Community Council website and with those residents who are on a central email list. This is to ensure that as many people as possible have the opportunity to review and support the response.

Cllr Norrie extended his thanks on behalf of the Community Council to Ian and Jo Williams and Andy Harcombe who have worked on the response.

3791 Correspondence List

Received and considered correspondence set out in the schedule.

3792 Matters of local interest or concern

None.

3793 Further comments for future consideration

None.

3794 Christmas Recess

Members considered delegating any urgent matters, which may arise over the Christmas Recess, to the Clerk in consultation with the Chair and Councillors via email. This excludes financial matters.

Resolved:

To delegate any urgent matters, which may arise over the Christmas Recess, to the Clerk in consultation with the Chair and Councillors via email. This excludes financial matters.

3794a Date of next meeting

Confirmed that the next Ordinary meeting of Llanvaches Community Council on Tuesday, 16th January 2024 at 7.00pm will be held via Zoom.

3795 Exclusion of Press and Public

Resolved:

To exclude the press and public for the discussion of **Item 3796 Pay Award 2023 - 2024** and **3797 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

3796 Pay Award 2023 – 2024

Members received the National Joint Council pay award for 2023 – 2024 in respect of all employees with effect from 1st April 2023.

Resolved:

To implement the National Joint Council pay award for 2023 – 2024 in respect of all employees with effect from 1st April 2023. Proposed by Cllr Norrie, seconded by Cllr James and agreed unanimously.

3797 Playing Field

Members noted that there had been no response to emails from Newport City Council.

The meeting closed at 8.15pm

SignedCHAIR

Date.....