

LLANVACHES COMMUNITY COUNCIL

Minutes of the **Ordinary** Meeting of Llanvaches Community Council held via Zoom remote meetings on Tuesday, 20th February 2024 at 7pm

Present:

Chair: Cllr C Wynn
Councillors: E Addis, C Bevan, A Chowdhury, K James, I Norrie
City Councillor: W Routley
In Attendance: Mrs Lucy Allen (Clerk)
Public Attendance: 0

3814 Apologies for absence

Cllr D Kew

With the consent of the meeting the Chair varied the order of business to take agenda item **3819 Ward Member Report** as the next item of business.

3819 Ward Member Report

Ward Councillor Routley outlined the engagement in the village with the residents of Whitebook in relation to the appalling state of the lanes. An email has been sent to the Head of Services highlighted the travelling conditions and the results will be shared as soon as they are available.

Cllr Routley is meeting with Highways on 26.2.24 to review Whitebrook Lane flooding and road conditions that have been eroded by run off and blocked drains and will follow up to the Community Council – focus is on this area in the hope of setting a president to level of service required.

Councillors raised issues with signage and heavy vehicles damaging the road network and concerns over the 20 mph locations, in particular reference to the entrance to Lime Kiln Court. Cllr Routley advised that the City Council were not consulted on the placement of signage and the speed changes in the village from 20 – 60 mph.

Cllr Bevan's report to be forwarded to Cllr Routley.

3815 Declarations of interest in items on the agenda

None.

3816 Minutes

Cllr Wynn proposed that the minutes of the ordinary meeting of Council on Tuesday, 16th January 2024 be accepted as a true record, seconded by Cllr James and agreed unanimously. The minutes will be signed at the next available opportunity.

3817 Matters arising from the minutes

None.

3816 Financial Matters

a. Payment of Accounts

i. To confirm payments due for February 2024.

Payee	Description	Cheque Number	Amount
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L Allen	Clerks Salary – February	Standing Order	£268.62
Greenleif	Christmas Tree	001086	£150.00
Total			£418.62

Proposed by Cllr Wynn, seconded by Cllr Bevan and agreed unanimously.

b. Receipts, Payments and Bank Reconciliation

- i. The adoption of the receipts and payments January 2024.
- ii. The adoption of the bank reconciliation for January 2024.

3819 Council Management Matters

a. Outstanding queries from previous meetings

Members received and considered the list of outstanding queries awaiting completion following Community Council meetings and noted that there is no movement but to keep the issues highlighted:

Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field

Update: quote received of £900 for removal of ash tree near road – hold until required – hold until required.

Min Ref 3643 – Public Participation

- ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

Action: keep on file and chase periodically

Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide/long vehicles on Gilfach Lane.

Update 25.7.23 – NCC response - Traffic Systems Engineer advised that this location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

Action: keep on file and chase periodically

Min Ref 3674 - Public Participation

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

Action: see action under 3643 above

b. Lease renewal – Llanvaches Sports Field

Members noted that the lease renewal has been completed and an invoice will shortly be issued for the rent payments for 2022/23 and 2023/24 which were on hold whilst the negotiations were taking place.

c. Website

Members considered the costs of signing up to Google's GA4 analytics to allow the Community Council to view the number of visits that the website receives at a cost of £40.00.

Resolved

Not to sign up to Google's GA4 analytics but to investigate adding Hotjar onto the website.

d. Standing Orders

Members reviewed the community council's standing orders.

Resolved:

To approve the amendments to the community council's standing orders following the new model received from One Voice Wales. Proposed by Cllr Bevan, seconded by Cllr Wynn and agreed unanimously.

e. Newport City Council

To consider a response to the draft Shared Charter for Newport City Council and Community Councils.

Resolved:

To delegate authority to Cllr Wynn to review the document and forward any comments to the Clerk.

3819 Ward Member Report

See above.

3820 Playing Field Matters

Fortnightly Inspection Report

Members received the fortnightly inspection report and noted the following:

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field the gap has been closed with several items.
- 2) Only one grass cut in April 2023, so we have one grass cut outstanding for 2024 grass cutting season.
- 3) Overhanging conifer hedge on right hand side of entrance into Children's Playing field has still not been trimmed. The entrance is required for emergency vehicles to access should be wide enough emergency vehicles to access the children's play area. See photo attached.
- 4) Several bricks on left hand side of playing field near boundary hedge in children's playing field. *Awaiting quotation.*
- 5) Zip Wire is quite close to the ground when children are seating on it. *Awaiting quotation.*
- 6) Slippery moss on rubber matting around wooden climbing frame. *Chase Newport City Council.*
- 7) Mole hills starting to appear in both playing.

b. Playing field access

Members noted the response from Newport City Council regarding the access lane to the playing field.

Resolved:

To contact the community council's grounds maintenance contractor, Newport City Council, to request they undertake a hedge cut on the access lane.

c. Playing field signage

Members considered the cost of installing a safety sign near the bricks in the playing field at a cost of £25.00.

Resolved:

Not to purchase the safety sign but wait until a quote has been received for the removal. Of the bricks which is imminent. Proposed by Cllr Bevan, seconded by Cllr Wynn and agreed 5 votes to 1.

3821 Village signage and skid risk

Members considered the report by Cllr Bevan regarding aquaplane and gravel deposit skid risk North of the Lime Kiln and whether to question the original siting of signage near the playing field against Assembly and NCC guidelines. In addition, whether the sign in Mill Brook Farm area needs to be resited to mitigate safety risks. An in-depth discussion ensued regarding the signage near Lime Kiln Court and it was noted that correspondence has been entered into with Newport City Council who advised that there is no intention to relocate the sign and that the statutory democratic process had been followed with no objections received.

Cllr Bevan proposed that the issues be raised again requesting that Newport City Council explain why the current position, against the legislation, applies, in addition the 60mph advertised at its current point, 5 meters from a semi blind exit is not a safe circumstance. This proposal was not supported by the Councillors present as they felt that driver's judgement will naturally reduce speed and that the residents of Lime Kiln Court should raise the issue with Newport City Council directly. The Chair suggested that this be dealt with through the Ward Councillors.

Cllr Clive Bevan left the meeting.

3822 Public Participation

None present.

3823 Planning Matters

a. Newport City Council - Replacement Local Development Plan

No update.

3824 Correspondence List

Received and considered correspondence set out in the schedule.

3825 Matters of local interest or concern

None.

3826 Further comments for future consideration

None.

3827 Date of next meeting

Confirmed that the next Ordinary meeting of Llanvaches Community Council on Tuesday, 20th February 2024 at 7.00pm will be held via Zoom.

3828 Exclusion of Press and Public

Resolved:

To exclude the press and public for the discussion of **Item 3829 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

3829 Playing Field

To send a letter and advise the issues to Newport City Council as landowner.

The meeting closed at 8.25pm

SignedCHAIR

Date.....