

## LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held via Zoom remote meetings on Tuesday, 17<sup>th</sup> September 2024 at 7pm

Present:

Chair: Cllr C Wynn  
Councillors: C Bevan, K James, D Kew, I Norrie  
In Attendance: Mrs Lucy Allen (Clerk)  
Public Attendance: 2

### 3913 Apologies for absence

### 3914 Declarations of interest in items on the agenda

None.

### 3915 Minutes

Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday, 16<sup>th</sup> July 2024 be accepted as a true record, subject to the amendment that Cllr D Key be marked as giving apologies, seconded by Cllr Norrie and agreed unanimously. The minutes will be signed at the next available opportunity.

### 3916 Matters arising from the minutes

None.

### 3917 Financial Matters

#### a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen	Clerks Salary – August	Standing Order	£268.62
L Allen	Clerks Salary – September	Standing Order	£268.62
Zoom	Hybrid meeting - Aug	PAYPAL BACS	£15.59
Zoom	Hybrid meeting - Aug	PAYPAL BACS	£15.59
GB Sport	Works to Zip line	001099	£534.00
Vision ICT	Website hosting	001100	£150.00
<b>Total</b>			<b>£1,252.42</b>

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Norrie and agreed unanimously.

#### b. Cash Book and Bank Reconciliation

- i. The adoption of the receipts and payments for July and August 2024.
- ii. The adoption of the bank reconciliation for July and August 2024.

### 3918 Council Management Matters

#### a. Outstanding queries from previous meetings

Members considered the list of outstanding queries awaiting completion following Community Council meetings and noted:

#### **Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field**

Update: quote received of £900 for removal of ash tree near road – hold until required.

**April Update:** Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

**Min Ref 3643 – Public Participation**

ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

**Action: keep on file and chase periodically**

**Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide and long vehicles on Gilfach Lane.**

Update 25.7.23 – NCC response - location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

**Action: keep on file and chase periodically**

**Min Ref 3674 - Public Participation**

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

**Action: see action under 3643 above**

**3873 Matters of local interest or concern**

Concerns raised by a resident regarding the Scotts Pine on village green.

**June Update – emailed NCC**

**3889 Matters of local interest or concern**

Road markings in the village are very worn.

**July Update: 18.6 request raised via Contact Centre - Service request #20750895**

Other notes during Summer Recess

LCC owed grass cut from July – NCC confirmed this will be carried out in October  
NCC will remove the bricks and grass seed the area.

**b. Grant Policy and Application form**

Members considered the draft grant policy and application form.

**Resolved:**

To approve the grant application subject to slight amendment in readiness for the new financial year.

**c. Community Councillor Vacancies**

Member noted that two casual vacancies have arisen in the Community Council and Newport City Council will commence advertising of the vacancies.

**Resolved:**

To advertise the vacancies on the village website, Facebook and local What's App group.

**3919 Ward Member Report**

Not present. The Clerk advised that she had mistakenly not circulated the agenda to the ward members however there is not a statutory duty to undertake this practice. Cllr Wynn to contact the members asking for their attendance at the next meeting in October.

### 3920 **Playing Field Matters**

#### **a. Fortnightly Inspection Report**

##### Children's Playing Field

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field the gap is blocked with a wooden fence panel and brambles.
- 2) The bricks have been removed.
- 3) Zip Wire looks like it has been adjusted.
- 4) Children's Play Area: two swing seats the rubber has split on both sides - monitor.
- 5) A number of items on swing chains are getting rusty - monitor.
- 6) Wooden Climbing Frame: wood splitting - monitor.
- 7) Only one grass cut recorded in July 2024. NCC has scheduled an extra cut for October 2024.
- 8) NCC have not cut children's Playing Field hedge with flail which is scheduled for a cut in September 2024 – *Clerk to chase*
- 9) Moss around wooden climbing frame and swings. NCC Schedule to be sprayed in September 2024 - monitor.

##### Sports Field:

- a) All trees in leaf.
- b) Hedges have been trimmed with NCC Flail but some areas lower down have been left – *Clerk to request NCC return to finish the job.*

In addition Members discussed visitor's cars blocking the Wentwood Drive entrance.

##### **Resolved:**

To raise the issue with Newport City Council and request that a notice be erected or a white line be painted on the road to indicate no parking in front of the entrance to the Children's Play area. The entrance should be kept clear allowing emergency vehicles to access the park.

#### **b. Works to zip line**

Members noted the comments from the contractor following works to the zip line.

#### **c. Fortnightly Inspections**

Members considered a rota for the fortnightly inspections.

##### **Resolved:**

For Cllr Wynn to carry out a play inspection week of 30/9 and for Cllrs Norrie and Kew to undertake the interim inspection in October and November respectively.

### 3921 **Public Participation**

- i. A resident requested contractor access to the playing field to enable tree works to be carried out.

##### **Resolved:**

For the resident to have access subject to sight of the Public Liability Insurance.

- ii. Members discussed the village green bed with the resident who undertakes the maintenance.

##### **Resolved:**

To approve the purchase of new bulbs up to a maximum of £50.00 (*LGA 1972, s144*).

**3922 Matters of local interest or concern**

Members discussed a recent issue regarding the Care Home in the village and noted assurances had been received by the management that the issues have been resolved. It was noted that there is new management in charge who are providing a two way dialogue and have committed to consult with the village more.

**3923 Correspondence List**

Received and considered correspondence set out in the schedule.

**3924 Planning Matters**

**a. Planning Applications**

[24/0665](#) - Avarla Tabernacle Road Llanvaches Newport NP26 3BL

Retain the use of the whole of the annex block for residential accommodation, comprising kitchen, dining, sitting and storage at ground floor with two bedrooms and bathroom at first floor.

**Observation(s):** That this planning application goes against the existing covenant that only one dwelling should be on the site as well as Newport City Councils own planning conditions under planning application 20/1193 (condition 5).

Furthermore the Community Council notes that the garage is listed for council tax purposes and requests that Newport City Council enforces is original condition (05) that "The first floor annex of the garage/annexe building hereby approved shall not be occupied at any time other than for purposes incidental to the residential use of the dwelling known as Avarla and shall at no time be let or sold independently of that property".

**b. Revised Local Development Plan**

No updates.

**c. Village Boundaries**

Members discussed village boundary issues in the football field at length and considered a proposal and an amendment to the proposal both of which were not carried.

**3925 Further comments for future consideration - items for next meeting**

None.

**3926 Date of next meeting**

Confirmed that the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 15<sup>th</sup> October 2024 at 7.00pm via Zoom.

**3927 Exclusion of Press and Public**

**Resolved:**

To exclusion of the press and public for the discussion of **Item 3928 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**3928 Playing Field**

Members discussed advice received.

**Resolved:**

To request a meeting with the owners.

The meeting closed at 8.30pm

Signed .....CHAIR

Date.....