

LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held via Zoom remote meetings on Tuesday, 15th October 2024 at 7pm

Present:

Chair: Cllr C Wynn
Councillors: K James, D Kew, I Norrie
In Attendance: Mrs Lucy Allen (Clerk)
Public Attendance: 1

3929 Apologies for absence

Cllr C Bevan.

3930 Declarations of interest in items on the agenda

None.

3931 Minutes

Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday, 17th September 2024 be accepted as a true record, seconded by Cllr Norrie and agreed unanimously. The minutes will be signed at the next available opportunity.

3932 Matters arising from the minutes

None.

3933 Financial Matters

a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen	Clerks Salary – October	Standing Order	£268.62
Zoom	Hybrid meeting - October	PAYPAL BACS	£15.59
Newport City Council	Grounds Maintenance Q2	001101	£567.83
Total			£852.04

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Kew and agreed unanimously.

b. Cash Book and Bank Reconciliation

- i. The adoption of the receipts and payments for September 2024.
- ii. The adoption of the bank reconciliation for September 2024.

c. Defibrillator pads

Members considered the purchase of replacement defibrillator pads at a cost of £79.99 (inc VAT) noting that the current pads expire in December 2024.

Resolved:

To approve the purchase of replacement defibrillator pads at a cost of £79.99 (inc VAT), proposed by Cllr Wynn, seconded by Cllr James and agreed unanimously (*Public Health Act 1936, s234*).

3934 Council Management Matters

a. Outstanding queries from previous meetings

Members considered the list of outstanding queries awaiting completion following Community Council meetings and noted:

Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field

Update: quote received of £900 for removal of ash tree near road – hold until required.

April Update: Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

Min Ref 3643 – Public Participation

ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

Action: keep on file and chase periodically

Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide and long vehicles on Gilfach Lane.

Update 25.7.23 – NCC response - location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

Action: keep on file and chase periodically

Min Ref 3674 - Public Participation

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

Action: see action under 3643 above

3873 Matters of local interest or concern

Concerns raised by a resident regarding the Scotts Pine on village green.

June Update – emailed NCC

3889 Matters of local interest or concern

Road markings in the village are very worn.

July Update: 18.6 request raised via Contact Centre - Service request #20750895

3920 Playing Field matters

NCC have not cut children's Playing Field hedge with flail which is scheduled for a cut in September 2024.

Update: 7.10.24 request to NCC who have responded “Hedge by the football field has been finished off this morning, the hedge in the playfield will be cut within the next two weeks”.

Hedges have been trimmed with NCC Flail but some areas lower down have been left.

Update: 7.10.24 request to NCC – see above.

Parking - To raise the issue with Newport City Council and request that a notice be erected or a white line be painted on the road to indicate no parking in front of the entrance to the Children's Play area. The entrance should be kept clear allowing emergency vehicles to access the park.

Update: 7.10.24 request to NCC ref 21720075

b. Community Councillor Vacancies

Members noted that there has been no call for election and therefore the Community Council can commence the co-option process.

Resolved:

To advertise the vacancies on Facebook, What's App and the notice board.

c. Audit Wales – Annual Return year ending 31.3.24.

Members noted the conclusion of the Annual Return for the financial year ending 31st March 2024 from the Auditor General for Wales that:

“On the basis of my review, in my opinion no matters have come to my attention giving cause for concern that in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices.
- that relevant legislation and regulatory requirements have not been met.
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use and that there are no further matters that I wish to draw to the Council's attention”.

d. Q2 Budget Report

Members received the Q2 budget report to 30th September 2024.

3935 Ward Member Report

Not present.

3936 Playing Field Matters

a. Fortnightly Inspection Report

Children's Playing Field

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field the gap is blocked with a wooden fencing panel and brambles.
- 2) Children's Play Area: two swing seats the rubber has split on both sides - monitor.
- 3) A number of items on swing chains are getting rusty - monitor.
- 4) Wooden Climbing Frame: wood splitting - monitor. Moss needs to be sprayed on floor safety surface surround also around floor surface of swings. Not sprayed by NCC in September 2024 as NCC Schedule states.
- 5) Only one grass cut recorded in July 2024. NCC has scheduled an extra cut for October 2024. There should be two grass cuts in October but no grass has been cut in October up to 13th October.
- 6) NCC have not cut children's Playing Field hedge with flail which was scheduled for a hedge cut in September 2024.
- 7) White line or notice to stop vehicles parking across entrance to Children's Playing field on Wentwood Drive.
- 8) Order battery for defibrillator.

Sports Field:

All trees look fine.

Members noted that an interim inspection was carried out by Cllr Wynn on 1st October 2024.

Resolved:

That the hedges (on one side) bordering the entrance to the Children's Playing Field be included for an annual cut when the grounds maintenance contract is reviewed with Newport City Council.

3937 Public Participation

i. A resident requested confirmation that a contractor can access to the playing field to enable tree works to be carried out now that the appropriate Public Liability Insurance had been forwarded.

Resolved:

The Community Council confirmed to the resident that the works can commence.

ii. Members discussed the village green bed with the resident who undertakes the maintenance noting that it still looks tidy due to the warm weather.

iii. There has been an increase in the number of children using the playing field during school hours.

3938 Matters of local interest or concern

Road issues – mud on the R118 near the Scout Hut, some cars have been seen to slip: monitor situation.

3939 Correspondence List

Received and considered correspondence set out in the schedule.

3940 Planning Matters

a. Revised Local Development Plan

No updates.

3941 Further comments for future consideration - items for next meeting

Christmas tree.

3942 Date of next meeting

Confirmed that the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 19th November 2024 at 7.00pm via Zoom.

3943 Exclusion of Press and Public

Resolved:

To exclusion of the press and public for the discussion of **Item 3944 Playing Field** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

3944 Playing Field

No update.

The meeting closed at 7.40pm

SignedCHAIR

Date.....