

## LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held via Zoom remote meetings  
on Tuesday, 21<sup>st</sup> January 2025 at 7pm

Present:

Chair: Cllr C Wynn

Councillors: K James, D Kew, I Norrie, E Sutton

In Attendance: Mrs Lucy Allen (Clerk)

Public Attendance:

### 3962 Apologies for absence

None.

### 3963 Declarations of interest in items on the agenda

None.

### 3964 Co-option

Members considered the co-option of a candidate to fill one of the two vacancies in the office of Community Councillor at Llanvaches Community Council.

#### Resolved:

To co-opt Emma Sutton to the role of Community Councillor for Llanvaches Community Council. Proposed by Cllr Wynn, seconded by Cllr Kew and agreed unanimously.

### 2965 Minutes

Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday 19<sup>th</sup> November 2024 be accepted as a true record, seconded by Cllr Norrie and agreed unanimously. The minutes will be signed at the next available opportunity.

### 3966 Matters arising from the minutes

None.

### 3967 Christmas Recess

Members noted the following decision taken during the Christmas Recess:

- Purchase of batteries for the Christmas tree lights at a cost of £12.50 (*LGA 1972, s145*)

### 3968 Financial Matters

#### a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen	Clerks Salary –December	Standing Order	£282.70*
L Allen	Clerks Salary – January	Standing Order	£282.70*
Zoom	Hybrid meeting - November	PAYPAL BACS	£15.59
Zoom	Hybrid meeting – December	PAYPAL BACS	£15.59
K Morgan	Village Green Maintenance	001106	£52.45
K James	Batteries for Xmas Tree	001107	£12.50
Audit Wales	Audit Fees 2023/24	001108	£200.00
Cooke & Arkwright	Glebelands Lease	001109	£150.00
Vision ICT	Website security annual	001110	£60.00
Cloudnext	Email hosting	PAYPAL BACS	£59.98

L Allen	Expenses Claim	001111	£81.09
<b>Total</b>			<b>£1,212.60</b>

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Norrie and agreed unanimously.

#### **b. Cash Book and Bank Reconciliation**

- i. The adoption of the receipts and payments for November and December 2024.
- ii. The adoption of the bank reconciliation for November and December 2024.

#### **c. Precept Request 2025/26**

Members noted that the precept request submitted to Newport City Council following confirmation of the tax base calculation for 2025.26 is revised to £40.31 per Band D.

### **3969 Council Management Matters**

#### **a. Outstanding queries from previous meetings**

Members considered the list of outstanding queries awaiting completion following Community Council meetings and noted:

##### **Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field**

Update: quote received of £900 for removal of ash tree near road – hold until required.

Update: Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

##### **Min Ref 3643 – Public Participation**

- ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

**Action: keep on file and chase periodically**

##### **Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide and long vehicles on Gilfach Lane.**

Update 25.7.23 – NCC response - location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

**Action: keep on file and chase periodically**

##### **Min Ref 3674 - Public Participation**

Wentwood Drive: path surface is in a bad state of repair and the resin coating has eroded.

**Action: see action under 3643 above**

#### **3873 Matters of local interest or concern**

Concerns raised by a resident regarding the Scotts Pine on village green.

**June Update – emailed NCC**

#### **3889 Matters of local interest or concern**

Road markings in the village are very worn.

**July Update: 18.6 request raised via Contact Centre - Service request #20750895**

#### **3920 Playing Field matters**

Parking - To raise the issue with Newport City Council and request that a notice be erected or a white line be painted on the road to indicate no parking in front of the entrance to the Children's Play area. The entrance should be kept clear allowing emergency vehicles to access the park.

Update: 7.10.24 request to NCC ref 21720075

In addition it was requested that NCC be asked to repaint the road markings on Tabernacle Lane for road safety reasons.

#### **b. Newport City Council**

Members noted that the next liaison with Community Councils will take place at 6pm on Thursday 13th March 2025 in Committee Room 1 or alternatively via Teams. Cllr Wynn agreed to attend on behalf of the Community Council.

#### **c. One Voice Wales**

Members considered a response to the survey on Area Committee Meetings.

#### **Resolved:**

That Cllr Wynn will respond to the questionnaire on behalf of the Community Council.

### **3970 Ward Member Report**

Not present, apologies received. It was noted that Members were hoping to discuss the planning application which had been approved for Avarla.

### **3971 Playing Field Matters**

#### **a. Fortnightly Inspection Report**

##### Children's Play Area

- 1) Birchfield hedge border 'Right of Way' into the Children's playing field Recreation field the 12 feet wide entrance gap is blocked with brambles and bushes.
- 2) Two swing seats the rubber has split on both sides - monitor.
- 3) A number of items on swing chains are getting rusty - monitor.
- 4) Wooden Climbing Frame: wood splitting - monitor. It may be a good idea to trim the overhanging tree branches that overhang the wooden climbing frame as this can cause the green algae to form on the wooden climbing frame.
- 5) Monitor hedge on right hand side of entrance to children's playing field. May need to be trimmed by NCC in the spring 2025.
- 6) White line or notice to stop vehicles parking across entrance to Children's Playing field from Wentwood Drive.
- 7) Lots of mole hills in Children's Play recreation field and Sports Field.

##### Sports Field

Check Ash Trees in Spring/Summer 2025. Mole hills in Sports Field

#### **NOTES:**

a) Sport's Field: Branches have been cut and thrown over the fence from brick build Church house. Not sure if it was overhanging branches from a tree in the Sport's Field.

B) Children's Playing Field Recreation Field: Ian and Duncan have commented that a resident has removed the original boundary hedge in the playing field and replaced it with different hedge which has a few small gaps. This was done a number of years ago.

Interim fortnightly check will be undertaken by Cllr Wynn February and Cllr Norrie in March.

### **3972 Public Participation**

None present.

**3973 Matters of local interest or concern**

Members noted that the defibrillator pads had been installed and checked by the First Responder.

**3974 Correspondence List**

Received and considered correspondence set out in the schedule.

**3975 Planning Matters**

**a. Revised Local Development Plan**

No updates.

**3976 Further comments for future consideration - *items for next meeting***

**3977 Date of next meeting**

Confirmed that the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 18<sup>th</sup> February 2025 at 7.00pm via Zoom.

The meeting closed at 7.45pm

Signed .....CHAIR

Date.....