

LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held via Zoom remote meetings
on Tuesday, 18th March 2025 at 7pm

Present:

Chair: Cllr C Wynn

Councillors: C Bevan, K James, D Kew, I Norrie, E Sutton

In Attendance: Mrs Lucy Allen (Clerk)

Public Attendance: 1

3992 Apologies for absence

None.

3993 Declarations of interest in items on the agenda

None.

3994 Minutes

Cllr Norrie proposed that the minutes of the Ordinary meeting of Council on Tuesday 18th February 2025 be accepted as a true record, seconded by Cllr James and agreed unanimously. The minutes will be signed at the next available opportunity.

3995 Matters arising from the minutes

None.

3996 Financial Matters

a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen Clerks	Salary – February (LGA 1972, s111)	Standing Order	£282.70
Zoom	Hybrid meeting February (LGA 1972, s111)	PAYPAL BACS	£15.59
Cloud.next	Domain Gov.Wales renewal (LGA 1972, s111)	PAYPAL BACS	£132.00

Total £430.29

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Sutton and agreed unanimously.

b. Cash Book and Bank Reconciliation

i. The adoption of the receipts and payments for February 2025.

ii. The adoption of the bank reconciliation for February 2025.

iii. Members noted that cheque number 1084 dated 27.1.24 payable to Tabernacle United Reform Church for £100.00 remains unrepresented and that the Treasurer had advised not to reissue the cheque.

Resolved:

To write back the cheque into the accounts.

c. Budget review

Members reviewed the budget and projected year-end balances and queried the overspend on the "Audit Fee" line. Members were advised that this was due to Audit Wales not having invoiced the Community Council for a number of years.

d. One Voice Wales

Members considered the renewal of the annual membership for 2025/26 to One Voice Wales at a cost of £73.00.

Resolved:

To renew the annual membership for 2025/26 to One Voice Wales at a cost of £73.00.
(LGA 1972, s111).

3997 Council Management Matters

a. Outstanding queries from previous meetings

Members considered the list of outstanding queries awaiting completion following Community Council meetings and noted:

Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field

Update: quote received of £900 for removal of ash tree near road – hold until required.

Update: Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

Min Ref 3643 – Public Participation

ii. Uneven pavement in Castle Rise is dangerous.

Update: 23.11.23 - NCC inspector attended, advised that it did not meet intervention level but that the area will be monitored.

Action: keep on file and chase periodically

Min Ref 3657 - Council Management Matters, c. Warning signage re heavy/wide and long vehicles on Gilfach Lane.

Update 25.7.23 – NCC response - location is on the traffic sign maintenance list and remains a location for considering future work. Unfortunately, other areas have been deemed of a higher safety critical status.

Action: keep on file and chase periodically

3776 Matters of local interest or concern

Request that NCC consider replacing the street signage for Wentwood Drive.

1.11.23 – request to NCC

18.2.25 – to be discussed with Ward Councillor and Cllr Wynn

3873 Matters of local interest or concern

Concerns raised by a resident regarding the Scotts Pine on village green.

June Update – 18.6 emailed NCC with location as requested.

21.2.25 – Chased NCC Tree Team

3889 Matters of local interest or concern

Road markings in the village are very worn.

Resolved:

For the Clerk to contact Newport City Council requesting that they be reviewed.

Updates: 18.6 request raised via Contact Centre - Service request #20750895
13.8 "An update request has been forwarded onto the Highways team to be actioned, your reference number for this is: 21273465, the response target is within: 5 working days.

18.2.25 – to be discussed with Ward Councillor and Cllr Wynn

Parking - To raise the issue with Newport City Council and request that a notice be erected or a white line be painted on the road to indicate no parking in front of the entrance to the Children's Play area. The entrance should be kept clear allowing emergency vehicles to access the park.

7.10.24 request to NCC ref 21720075

10.1.25 NCC have requested photo evidence

31.1.24 Image attached to file

25.2.25 – Chased NCC who have requested the report be logged again via the NCC App

10.3.25 – Note added to log to request an update, additional photo logged of bus parked across the entrance

3953 Public Participation

Cherry Tree in playing field – contact NCC in Spring to have the health of the tree reviewed.

3969 Works Outstanding

To request NCC repaint the road markings on Tabernacle Lane for safety reasons.

12.2.25 NCC reference 22659539

18.2.25 – to be discussed with Ward Councillor and Cllr Wynn.

Resolved:

That the Works Outstanding list be forwarded to the Ward Councillors as requested.

b. One Voice Wales (OVW) - Electoral Review Programme 2025 – Consultation on the draft Policy and Practice.

Resolved:

Not to respond to the consultation on Electoral Review Programme 2025 draft Policy and Practice.

c. Grounds Maintenance

Members received the report following a meeting with Newport City Council (NCC) grounds maintenance team and considered the following:

1. Park Path – NCC maintenance team will apply an appropriate weed control spray on the path. Members to note that due to the type of path weed growth will be a constant problem.

2. Cherry tree - growing above the climbing frame which NCC will do.

Resolved:

To e-mail NCC Tree Officer to request the tree be cut back and include a photo and What Three Words location for the tree.

3. The hedge bordering the entrance to park – NCC are reluctant to add the hedge to the maintenance schedule and are not willing to trim the hedge due to liability concerns should the hedge die. NCC would be prepared to cut back the hedge if written consent from the owner to the effect that they understand that the hedge may be damaged but consent to

the work being carried out. This would however need to be approved by NCC legal services before they would do the work.

Resolved:

To send a letter by recorded delivery to the resident requesting permission for the Community Council to engage a contractor to cut the hedge.

d. Newport City Council (NCC) (various roads, Newport) (30 mph speed limit) (no. 2) order 2025

Members noted that NCC is currently considering the above orders with roads relevant to Llanvaches being: **Pike Road**: for its entire length, **Llanvaches Lane**: from its junction with Pike Road to a point 115 metres west of its junction with Tabernacle Road, **Millbrook Lane**: from its junction with Lime Kiln Court for a distance of 50 metres north.

Resolved:

To support the response from the Ward Councillors as detailed under item 3998 below and to request that the whole of Tabernacle Lane be treated like Pike Road and Windmill Lane and be reduced to 30mph for its entirety.

e. Councillor Vacancy

Members noted that there is a vacancy in the ward of Llanvaches.

3998 Ward Member Report

The Ward Members provided a written report as below:

1 - Councillor Mogford and I have been calling for lower speed limits on roads in our area for many years. We agree with the proposal and have asked the relevant officers to look at lowering the speed limit on both Windmill Road and Tabernacle Lane. Adding these roads in the original traffic clause was not needed, the officer said. While the limit on this sort of rural roads is 60mph, this is a speed that drivers of these vehicles should normally not attain. The narrow and winding nature of Windmill and Tabernacle Roads naturally lend themselves to slower travel speeds. So, an official 30mph limit may be pretty much irrelevant. And some areas that had previously been reclassified as 30mph are then being subsequently reclassified to also require additional measures to warn drivers of the need to change their speed when they enter a 20mph zone. This is done through the establishment of 'gateway' markings and signage. Some additional locations, where extra traffic controls will go up later this spring, subject to approval of a traffic order, include Windmill and Tabernacle Roads.

2/Road surface and water runoff issues on Whitebrook Lane, Gilvach Llanvaches have also been reported GDPR constraints restrict the level of information we're able to provide.

The current state is seen as in need of significant improvement as water runoff regularly destroys Whitebrook Lane. (We and the community have reported on the conditions, which impact safety and accessibility.) Councillor Mogford and I have had further dialogue with the Head of Law and Standards, Strategic Director, and Head of Infrastructure.

We are still working with members of community who have been a great assistance to us, and we continue to work together. We will update you further when new information becomes available

3 - Regarding the status several requests that the Community Council has submitted to Newport City Council and forwarded to us for our assistance concerning issues with road markings.

We need you to provide us with the details of when each request was initially sent and confirm to whom they were addressed. Additionally, please include the associated reference numbers and the dates that LCC received the acknowledgements of the request from NCC.

Resolved:

For the Works Outstanding report to be forwarded to the Ward Councillors as it contains all the requested information.

3999 Playing Field Matters

a. Fortnightly Inspection Report

1) Regarding Birchfield hedge border 'Right of Way' into the Children's playing field the 12 feet entrance gap into the Children's Playing Field is blocked with a hedge containing brambles and bushes.

2) Children's Play Area: two swing seats the rubber has split on both sides - monitor.

3) A number of items on swing chains are getting rusty - monitor.

4) Wooden Climbing Frame: wood splitting - monitor. NCC would consider trimming the cherry tree branches that overhang the wooden climbing frame. Email Officer at NCC.

5) Hedge on right hand side of entrance to Children's Playing Field may need to be trimmed in spring 2025.

6) White line on road and/or a notice to stop vehicles parking across the entrance to Children's Playing field on Wentwood Drive. Resident is happy for a sign stating 'No vehicle parking in front of children's playing field entrance.' to be attached to their wall.

7) Children's Playing Field Path may need resurfacing as it is getting a bit overgrown with grass/weeds/molehills and difficult for parents to push children's buggies and residents to ride along the path on mobility scooters. NCC will spray appropriate weed killer on path to improve the path surface.

8) Monitor Cherry tree near resident's garden hedge.

Sports Field:

Check Ash Trees in Spring/Summer 2025. Lots of mole hills in Sport's field.

In addition it was noted that the Bylaws notices in both fields have the old clerk email address.

Resolved:

1. To investigate affixing the correct email address to the signs.

2. Cllr Wynn will undertake April's inspection.

4000 Public Participation

Mole Hills – the number and size of mole hills in the playing field were discussed and noted that when Newport City Council cut the grass the tractor will mow over them.

Cherry Tree – would like a few branches removed but content that the Council are keeping the tree under review.

4001 Matters of local interest or concern

None.

4002 Correspondence List

Received and considered correspondence set out in the schedule.

4003 Planning Matters

a. Revised Local Development Plan

No updates.

4004 Further comments for future consideration - *items for next meeting*

Road adjacent to the Scout Hut – to include this in the email to the Ward Councillors.

4005 Date of next meeting

Confirmed that the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 15th April 2025 at 7.00pm via Zoom.

The meeting closed at 7.45pm

SignedCHAIR

Date.....