

## LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held via Zoom remote meetings  
on Tuesday, 15<sup>th</sup> April 2025 at 7pm

Present:

Chair: Cllr C Wynn

Councillors: K James, I Norrie, E Sutton

In Attendance: Mrs Lucy Allen (Clerk)

Public Attendance: 0

### 4006 Apologies for absence

C Bevan.

### 4007 Declarations of interest in items on the agenda

None.

### 4008 Minutes

Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday 18<sup>th</sup> March 2025 be accepted as a true record, seconded by Cllr James and agreed unanimously. The minutes will be signed at the next available opportunity.

### 4009 Matters arising from the minutes

None.

### 4010 Financial Matters

#### a. Payment of Accounts

Payee	Description	Cheque Number	Amount
L Allen Clerks	Salary – March (LGA 1972, s112)	Standing Order	£282.70
Zoom	Hybrid meeting - March (LGA 1972, s111)	PAYPAL BACS	£15.59
Greenleif Landscape	Village Green Christmas Tree (LGA 1972, s145)	001113	£150.00
Newport City Council	Grounds Maintenance Q3&4 (LGA 1976 (MP), s19)	001114	£1135.66
One Voice Wales	Annual Membership (LGA 1972, s143)	001115	£73.00

**Total £1,656.95**

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Norrie and agreed unanimously.

#### b. Cash Book and Bank Reconciliation

- The adoption of the receipts and payments for March 2025.
- The adoption of the bank reconciliation for March 2025.

#### c. . Income and Expenditure

Received the income and expenditure account against budget as at 31.3.25.

#### **d. Grounds Maintenance Contract 2025 – 2026**

Members considered renewal of the Grounds Maintenance Contract for 2025-2026 with Newport City Council.

#### **Resolved:**

To renew the Grounds Maintenance Contract for 2025-2026 with Newport City Council at a cost of £2,094.35 an increase of £201.60 (*LG (MP) 1976, s19*).

#### **4011 Council Management Matters**

##### **a. Outstanding queries from previous meetings**

Members considered the list of outstanding queries awaiting completion following Community Council meetings and undertook to remove some of the items and diarise annually for review with the first review being in July 2025:

##### **Min Ref 3640 - Council Management Matters b. Trees in Glebelands Field**

Update: quote received of £900 for removal of ash tree near road – hold until required.

Update: Members noted that the top branch which has been overhanging the telephone cable has broken off and it was agreed to review the tree once in full leaf.

##### **Min Ref 3643 – Public Participation**

ii. Uneven pavement in Castle Rise is dangerous.

**Action: To undertake an annual review**

##### **Min Ref 3657 - Council Management Matters,**

c. Warning signage re heavy/wide and long vehicles on Gilfach Lane.

**Action: To refer the matter to the Ward Councillors to discuss with Newport City Council.**

##### **3776 Matters of local interest or concern**

Request that NCC consider replacing the street signage for Wentwood Drive.

**Action: To refer the matter to the Ward Councillors to discuss with Newport City Council.**

##### **3873 Matters of local interest or concern**

Concerns raised by a resident regarding the Scotts Pine on village green.

June Update – 18.6 emailed NCC with location as requested.

21.2.25 – Chased NCC Tree Team

**Action: To refer the matter to the Ward Councillors to discuss with Newport City Council.**

##### **3889 Matters of local interest or concern**

Road markings in the village are very worn.

**Action: To refer the matter to the Ward Councillors to discuss with Newport City Council.**

##### **Parking across entrance to playing field.**

To raise the issue with Newport City Council and request that a notice be erected or a white line be painted on the road to indicate no parking in front of the entrance to the Children's Play area. The entrance should be kept clear allowing emergency vehicles to access the park.

**Action: Send in further photo and investigate costs of signage.**

**3953 Public Participation**

Cherry Tree in playing field – contact NCC in Spring to have the health of the tree reviewed.

**3969 Works Outstanding**

To request NCC repaint the road markings on Tabernacle Lane for safety reasons.

12.2.25 NCC reference 22659539

18.2.25 – to be discussed with Ward Councillor and Cllr Wynn.

**Action: To refer the matter to the Ward Councillors to discuss with Newport City Council.**

**b. Newport City Council (NCC) (various roads, Newport) (30 mph speed limit) (no. 2) order 2025**

i. Members considered correspondence received from a resident.

**Resolved:**

To respond as follows:

The Community Council support the proposal from Ward Councillors Ray Mogford and Will Routley that Newport City Council look at lowering the speed limit on both Windmill Road and Tabernacle Lane to 30mph. It notes comment from officers that adding these roads into the original traffic clause is not needed as these roads natural lend themselves to slower travel speeds however would dispute this as it is well known to those who live in the village that drivers do drive faster than 30mph on these roads.

Therefore the Community Council request that the following is considered as part of this traffic order:

1. That the whole of Tabernacle Lane be treated like Pike Road and Windmill Lane and be reduced to 30mph for its entirety.
2. That a 30mph preparatory speed limit is brought into Millbrook Lane extended to Millbrook Farm.

**c. Motion to ban helium balloons**

Members received correspondence from Rogerstone Ward Councillor Yvonne Forsey requesting that the Community Council consider passing a motion to banning the release of helium balloons on any Council land.

**Resolved:**

To reply stating that the Community Council are supportive of the ban but, whilst not being in a position to enforce, it would encourage residents not to release helium balloons on village spaces.

**d. One Voices Wales**

Members considered correspondence from One Voice Wales regarding the opportunity to submit motions for debate at the AGM on Wednesday 1st October 2025.

**Resolved:**

Not to submit motions for debate.

**e. Maintenance of the Playing field hedges and Village Boundary**

To consider the maintenance of playing field hedges and village boundary – *defer to next meeting due to Councillor Absence.*

**f. Pot hole**

Members noted that the pot hole has now fully eroded the bank in the lane above the reservoir and is a major Safety hazard.

**Resolved:**

To refer the matter to the Ward Councillors.

**4012 Ward Member Report**

Apologies were received from Cllr Mogford. Cllr Routley reported the following:

1. Road surface and water runoff issues on Whitebrook Lane, Gilvach Llanvaches – working with residents, Freedom of Information request received back and will be reviewed along with next steps. The current state is the worst ever seen and whole road is in need of resurfacing.
2. Newport City Council is watching the budget for road repairs but an increase in traffic is eroding the roads therefore the Ward Councillors will be asking what is needed to repair and make safe the local roads and lanes with special funding and grants from the Welsh Government.

**4013 Playing Field Matters**

**a. Fortnightly Inspection Report**

Playing Field

- 1) Regarding Birchfield hedge border 'Right of Way' into the Children's playing field the 12 feet entrance gap into the Children's Playing Field is blocked with a hedge containing brambles and bushes.
- 2) Children's Play Area: two swing seats the rubber has split on both sides - monitor.
- 3) A number of items on swing chains are getting rusty - monitor.
- 4) Wooden Climbing Frame: wood splitting - monitor. NCC has trimmed a few branches from the cherry tree next to the wooden climbing frame.
- 5) Hedge on right hand side of entrance to Children's Playing Field entrance may need to be trimmed in the Spring 2025 – awaiting reply from resident.
- 6) White line on road or a notice to stop vehicles parking across the entrance to Children's Playing field on Wentwood Drive. A white van parked across the entrance to the Children's Playing field - late afternoon on 14 April 2025.
- 7) Children's Playing Field Path. NCC has sprayed weed killer on the path to improve the path surface.
- 8) Monitor Cherry tree near resident's garden hedge. The cherry tree is in full bloom and looks healthy.

Sports Field:

Check Ash Trees in Spring/Summer 2025. Most of the trees are starting to leaf.  
Check the tree next to telegraph pole in May 2025.

**Resolved:**

1. To add the picture to the Newport City Council request for a white line on Wentwood Drive.
2. To find a suitable sign stating "No parking at anytime – 24h access required".

**b. Annual Play Inspection**

Members noted that the annual play inspection has been instructed

**4014 Public Participation**

None present.

**4015 Matters of local interest or concern**

None.

**4016 Correspondence List**

Received and considered correspondence set out in the schedule.

**4017 Planning Matters**

**a. Revised Local Development Plan**

No updates.

**b. Planning Applications**

Members considered the following:

25/0206 - Wentwood Lodge, Gilvach Lane, Llanvaches

Change of use of office building to Holiday let and removal of Condition 03 (use of site for private Leisure equestrian purposes) of Planning permission 22/0216 on site Area only to allow for specialised Equestrian (short term) holiday lets.

**Observation(s): That the Community Council recommend approval.**

**4018 Further comments for future consideration - *items for next meeting***

None.

**4019 Date of next meeting**

Confirmed that the next Ordinary meeting of Llanvaches Community Council will take place on Tuesday, 20<sup>th</sup> May 2025 at 7.00pm via Zoom.

**4020 Exclusion of Press and Public**

**Resolved:**

To exclude of the press and public for the discussion of **Item 4021 Confidential item** owing to the confidential and sensitive nature, this is in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

**4021 Confidential item.**

**Resolved:**

1. To clear the vegetation blocking the 12 ft wide right of access.
2. To review the installation of a gate following removal of the vegetation.

The meeting closed at 8.40pm

Signed .....CHAIR

Date.....