

LLANVACHES COMMUNITY COUNCIL

Minutes of the Ordinary Meeting of Llanvaches Community Council held online via Zoom on
Tuesday, 20th January 2026 at 7pm

Present:

Chair: Cllr C Wynn

Councillors: C Bevan, K James, D Kew, I Norrie, E Sutton

In Attendance: Mrs Lucy James (Clerk)

Public Attendance: 0

4110 Apologies for absence

None.

4111 Declarations of interest in items on the agenda

None.

4112 Minutes

Cllr Wynn proposed that the minutes of the Ordinary meeting of Council on Tuesday, 18th November 2025 be accepted as a true record, seconded by Cllr Norrie and agreed unanimously. The minutes will be signed at the next available opportunity.

4113 Matters arising from the minutes

None.

4114 Financial Matters

a. Payment of Accounts

Clerk	Clerks Salary – December (LGA 1972, s112)	Standing Order	£291.72
Clerk	Clerks Salary – January (LGA 1972, s112)	Standing Order	£291.72
Zoom	Hybrid meeting - December (LGA 1972, s111)	PAYPAL BACS	£16.79
Zoom	Hybrid meeting - January (LGA 1972, s111)	PAYPAL BACS	£16.79
Cooke & Arkwright	Glebelands annual rent (LGA 1976, s19)	001134	£150.00
Vision ICT	Website SSL Cert renewal (LGA 1972, s111)	001135	£60.00
Cloudnext	.gov.wales host annual (LGA 1972, s111)	PAYPAL BACS	£59.98
Newport City Council	Q3 Grounds Maintenance (LGA 1976, s19)	001136	£628.31
Total			£1,515.31

Cllr Wynn proposed that the above payments be approved, seconded by Cllr Sutton and agreed unanimously.

b. Cash Book and Bank Reconciliation

i. The adoption of the receipts and payments for November and December 2025.

- ii. The adoption of the bank reconciliation for November 2025.
- iii. The adoption of the bank reconciliation for December 2025.

c. Precept 2026/27

Members noted that Newport City Council confirmed the tax base amount to be used for the calculation of the precept for 2026/27 at 241.28. This results in a Band D precept of £41.49 per annum.

d. Appropriate sum under S137 for 2026/27

Members noted that the appropriate sum for the purposes of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for the financial year 2026-27 is £11.60.

e. Llanvaches Residents Social Group (LRSB)

Members noted that the community council is still holding £1,375.37 (in an interest bearing account) which represents the closing balance of the LRSB bank account following the group disbanding and considered appropriate use of this money.

Resolved:

To write to the outgoing Chair and Treasurer to advise that as three years have passed since the funds were transferred to the Community Council, and no one from the community has come forward to re-establish the Events Group, do they have any preferred option as to what to use the funds for. In addition the Community Council has some ideas and suggests using the funds to purchase a new defibrillator to replace the one on the village green, with any remaining balance to be transferred to the Play Equipment account. Proposed by Cllr James, seconded by Cllr Wynn and agreed unanimously.

f) Internal Audit 2025/26

Members considered the quotation of £175 for the Internal Audit Services for the financial year 2025/26.

Resolved:

To approve the quotation and appoint Parish & Town Auditing Services to undertake the internal audit for 2025/26. Proposed by Cllr Wynn, seconded by Cllr Norrie and agreed unanimously (*Accounts & Audit (Wales) Regulations 2014*).

4115 Council Management Matters

a. Outstanding queries from previous meetings

Members noted that a number of issues have been resolved and removed them from the report. It was agreed to raise the following issues with Newport City Council and the Ward Councillors:

60mph of Tabernacle Lane – to request reconsideration to reducing the road speed to 60mph.

Road Markings – to request that the road markings are repainted on the recently repaired Gilfach Lane (bearing off left by the Scout Hut off Llanvaches Lane road number 118).

Rock & Fountain junction – to request that the road is cleaned outside the Rock and Fountain where the double yellow lines are painted.

Pot Hole on Millbrook Lane – to re raise this requesting that the pot hole is filled in.

b. One Voice Wales

- i. Members noted correspondence received from One Voice Wales outlining proposed changes to the programme of annual large events.
- ii. Members noted correspondence regarding the annual Buckingham Palace Garden Parties.

c. Newport City Council – Budget Survey

Members considered a response to Newport City Councils consultation on its draft budget proposals.

Resolved:

Not to submit a response to Newport City Council’s Budget Survey.

d. Environment (Wales) Act 2016 Section 6 - Biodiversity and resilience of ecosystems

Resolved:

To approve the Biodiversity and Resilience of Ecosystems Duty Report for 2025 in line with the duty under Section 6 of the Environment (Wales) Act 2016.

4116 Ward Member Report

Members noted that apologies had been received from Cllrs Mogford and Routley. The Clerk advised that Cllr Mogford had offered to attend a walk around the village week commencing 26th January. Members declined this offer due to prior commitments and suggested that it is undertaken in the spring.

4117 Playing Field Matters

a. Fortnightly Inspection Report

Members noted the fortnightly inspection received as follows:

- The play equipment in the park all appears serviceable.
- 2 of the logs on the climber are rotted and require replacement – in progress.
- Swing seats need to be replaced – on agenda
- The benches in the park all appear OK.
- There are a large number of mole hills in the park.
- The e-mail address on the signs in the park and the playing field requires updating – in progress.
- Fence and gate post in the playing field still require repair – in progress.
- Large amount of moss build up on the matting around the play equipment.

b. Swing seats

Members considered the purchase of replacement swing seats at a cost of £47.00 plus VAT per seat.

Resolved:

To approve the purchase of 2 replacement swing seats at a cost of £47.00 plus VAT each. Proposed by Cllr Wynn, seconded by Cllr Kew and agreed unanimously (*LGA 1976 (Misc Prov), s19*).

c. Bylaw signage

Members considered the purchase of 2 vinyl stickers at a cost of £7 plus VAT per sticker.

Resolved:

To approve the purchase of 2 vinyl stickers to update the contact details on the Bylaw signage in both playing fields at a cost of £7 plus VAT per sticker. Proposed by Cllr Wynn, seconded by Cllr Norrie and agreed unanimously (*LGA 1976 (Misc Prov), s19*).

d. Right of Way

Members considered correspondence from a resident.

Resolved:

To respond advising that the Easement is between the residents and is not relevant to the Right of Way, they are two separate legal agreements.

4118 Public Participation

None present.

4119 Matters of local interest or concern

None.

4120 Correspondence List

Members received and considered the correspondence set out in the schedule.

4121 Planning Matters

a. Revised Local Development Plan

No update.

4122 Further comments for future consideration

4123 Date of next meeting

Confirmed that the next Ordinary meeting of Llanvaches Community Council will be on Tuesday, 17th February 2026 at 7.00pm via Zoom.

The meeting closed at 8.00pm

SignedCHAIR

Date.....